

Good Morning Roughnecks,

First and foremost I hope that all is well in your household at this time. If there is any assistance we can provide from the campus, please let us know.

You should have received an email from the district informing you about the Student Drop-Off & Pick-Up process. Below are details on how this will take place at Pearland Junior High East.

This week, be sure to gather textbooks, library books and other district property so you are ready for drop-off. Also, please pay any fees/fines online by May 22.

It will be important to conduct this process according to CDC guidelines to protect the health of our employees and community. The following guidelines will be followed:

- Parents and students will be asked to stay in their car and follow traffic flow signs for Drop-Off and Grab-n-Go item pick-up process. (**Traffic Flow Map Attached**)
- Parents and students are encouraged to wear gloves and face coverings.
- **To help expedite the process, please have a sign in the car window with the student's name.**
- If you are feeling ill, please do not attend.
- We expect all participants and staff to maintain social distancing standards
- **Parents/Students only need to participate in this process once.** For example, if you are in an athletic period or fine arts program, you will return all district property and pick up items during the week of May 11-15.
- **Medication:** Campus Nurse will be on campus on all days to return medications. All medications must be signed for by the parent.
- **If parents and students only have textbooks or library books to return,** a bin has been placed at ESC (1928 N. Main) for your convenience to drop these off between May 4th – May 28th
- Students that are utilizing district laptops and hotspots will return them to the district administration building between May 26th – May 29th.
- **If you do not have district property or need to retrieve something from the campus, you do not have to participate in the process.**

Drop-Off & Pick-Up Dates

May 11th – May 15th: Athletics & Fine Arts

- May 11th – Boys And Girls Athletics
 - Parents & Students will follow the schedule below:
 - **8AM-9AM: Last Names A-B**
 - **9AM-10AM: Last Names C-D**
 - **10AM-11AM: Last Names E-H**
 - **11AM-12PM: Last Names I-M**

- **1PM-2PM: Last Names N-R**
- **2PM-3PM: Last Names S-Z**
- May 13th-15th – Band
 - Parents & Students will follow the schedule below:
 - **May 13th 10AM-2PM: Last Names A-J**
 - **May 14th 10AM-2PM: Last Names K-T**
 - **May 15th 10AM-2PM: Last Names U-Z**
- May 14th – Theater Production
 - Parents & Students will follow the schedule below:
 - **8AM-10AM : All Students**

May 18th – May 22nd: All Students

- Parents & Students will follow the schedule below
- This is for all remaining students that have did not drop-off/pick-up during the week of May 11th.

Date	May 18th	May 19th	May 20th	May 21st	May 22nd
08:00-09:00	Aba-Ara	Dac-Dod	Hic-Iso	Mid-Mye	Sch-Sin
09:00-10:00	Ard-Bar	Dom-Fie	Jac-Jud	Nat-Oye	Sma-Ste
10:00-11:00	Bea-Bra	Fla-Gar	Kan-Lee	Pac-Pew	Sto-Tor
01:00-02:00	Bri-Cao	Gas-Gor	Leg-Lun	Pha-Ram	Tov-Ver
02:00-03:00	Car-Cla	Gra-Ham	Lyo-May	Ran-Rod	Vil-Wic
03:00-04:00	Clo-Cun	Han-Her	McC-Mer	Roe-Sav	Wil-Zun

- Students that are in athletics and fine arts classes will receive additional emails with specifics to those days from coaches and fine arts teachers.
- We will send a reminder each day prior as a reminder of the times for student drop-off/pick-up. This information will also be posted on the campus website.

Thank you in advance for your patience during the process and we look forward to seeing our students even for a brief moment in the car!

Be Safe & Be Encouraged,

Dr. Allen
PJHE Principal