



## PEARLAND ISD ATTENDANCE INFO

This year we have two types of students –  
On-Campus and Remote

### Attendance for On-Campus learners

- Is the same as in previous years
- Attendance is taken once daily for Elementary and Middle School students
- Attendance is taken every period for Junior High and High School students
- Following an absence, a parent has 3 days to submit an absence note via the online [Absence Reporting](#) **OR** by sending a signed note to the Attendance Office with the following information
  - Student first and last name
  - Grade
  - ID number (if known)
  - Date of absence
  - Reason of absence
- No phone calls, emails or faxes will be accepted for absence notes

### Attendance for Remote learners

- Remote students must have completed assignments and/or participated in their classes via *Teams/Canvas/Seesaw* by **11:59 pm daily**
- Simply logging in and logging out does not constitute participation for attendance credit
- If a student chooses to complete all work for the week on Monday – they will be marked absent the remainder of the week per guidance from the Texas Education Agency on remote attendance
- Parents have 3 days to submit a parent note via the online [Absence Reporting](#) for student absences
- No phone calls, emails or faxes will be accepted for absence notes

## Viewing Attendance in Skyward

E-	Excused	P-	Present	R-	Remote Asynchronous Present
U-	Unexcused	D-	ALA		
J-	Teacher entered	I-	ISS		
S-	Substitute	O-	Other		

## Absence Notifications

- You will receive an absence notification when your student has been marked absent. This is a friendly reminder you have 3 days to submit a note to the Attendance Office.
- A teacher has 3 days to enter attendance.
- Please disregard the absence notification if your student has completed the daily work by 11:59 pm.

## Attendance Letters

- Students with unexcused absences for **three or more** days or parts of days within a four-week period or **seven or more** days or parts of days in a six-month period will receive a standard district-generated attendance letter.

## Truancy

- State law dictates that children who are enrolled in Pre-Kindergarten or Kindergarten as well as those aged 6-19 must attend school. Any student absent without parent/guardian or school permission and documentation will be considered truant.
- All students with unexcused absences for **ten or more** days or parts of days in a six-month period will be reported to the state through the Summer PEIMS submission and may be required to attend truancy court.

## 90% Rule

- To receive credit or a final grade in a class, students must attend at least 90% of the days the class is offered.