

Workers' Compensation Frequently Asked Questions

1. What is Workers Compensation?

Workers' compensation is an insurance program which provides medical and indemnity benefits to employees who have been injured on the job. Workers' compensation health care providers goals are designed to:

- Improve quality of care
- Help injured workers get back on the job
- Control medical costs

2. Who is the TASB Risk Management Fund?

They are the workers' compensation claims administrator for Pearland ISD.

3. What is the Alliance?

The Political Subdivision Workers' Compensation Alliance (the Alliance) is a group of health care providers who are trained in treating work related injuries and getting people back to work safely.

4. What do I do if I'm injured on the job?

Report the accident and/or injury to your immediate supervisor, administrative assistant, campus clinic or Human Resource Services. **DO NOT hesitate to call "911" for emergency assistance.**

5. What do I need to complete for a work-related injury?

Submit the following forms, **fully completed and signed**, via fax to 281-412-1540, or via e-mail at benefits@pearlandisd.org within 24 hours of the injury. To get a complete packet of all forms needed, please see the following links:

[Workers' Comp Packet - English](#) or [Workers' Comp Packet - Spanish](#)

Note: *If you, as the employee, are not missing time from work, or seeking treatment, only the Employers First Report of Injury and Acknowledgement of Workers' Compensation Network form are required.*

Workers' Compensation Wage Benefits form declares to the District the employee's choice to use available paid leave in conjunction with workers' compensation benefits. Temporary Income Benefits [TIBS] eligibility does not begin until the eighth day



of absence. **Failure to submit this form will result in the use of any and all available leave including earned vacation.**

The injured employee **must** receive the “Injured Worker Rights and Responsibilities” information, which is located on the Pearland ISD website.

The Accident Investigation Report form must be filled out after an accident. Please make sure this form is filled out in its entirety as this will help determine what action/preventive measure should be taken.

6. Where do I go find an Alliance provider for Worker’s Comp?

To seek treatment from a network provider. [Click here to find a network provider.](#)

7. What clinic should I go to?

You can find an Alliance primary care physician by clicking this link. <https://www.pswca.org/find-a-provider.html> You must present a Verification of Employment for a reported WC injury.

8. Can I go to my own physician?

You must choose an Alliance primary care physician.

9. Can I switch doctor if I don’t agree with the first doctor?

The adjuster must be notified. Under Workers’ Compensation, an employee can switch doctor one time to another Alliance provider.

10. If I don’t plan on seeking medical treatment, do I still need to report thr injury and complete the workers’ comp packet?

Yes, you will need to complete the First Report of Injury to report a record only claim.

11. What do I do when I am ready to go back to work after Workers’ Comp?

FOLLOW-UP PROCEDURES:

- It is the responsibility of the injured employee to call his/her supervisor each week to report work status. Following each health care provider appointment, the injured employee must provide proof of the office visit to the Human Resource Services office, in person.
- The Human Resource Services office will notify the Department/Campus of any changes in the employee’s work status (additional loss of time, termination or resignation) **via email or phone the day that the change occurs.**
- If the employee seeks treatment, or misses 1 day, they must have a “Return to Work Notice” issued by Human Resource Services before they can go back to work.



12. If I don't understand the Workers' Compensation forms, who can I contact to assist me?

Please contact Carrie Bañuelos, Nila Williams, Vanessa De Los Santos, or Claribel Perez in Human Resource Services.