



Early Admission Contract

Dual Enrollment

www.alvincollege.edu/dualenrollment

Student's Name: _____ DOB: _____

Student High School ID: _____ Student Phone: _____ Graduation Year: _____

ACC ID: _____ Social Security Number: _____

Email: (please print legibly) _____

High School (please select one):

- Alvin High School
- Manvel High School
- Danbury High School
- Glenda Dawson High School
- Pearland High School
- Turner C&C High School
- Living Stones Christian School
- Shadow Creek High School
- Home School
- Other _____

Early Admission Contract:

1. My student has permission to enroll in Dual Enrollment college courses; I am aware that participation in the program is voluntary, and that my high school student will be enrolled as a college student. I understand that disrespectful behavior and attitudes will not be tolerated, and that College rules and policies will apply to address such behavior.
2. College curriculum may include adult content and conversations.
3. I agree to pay the college tuition and fees for the college courses and purchase the required textbooks by the published deadlines.
4. Official college grades are reported in WebACCess each semester.
5. An Application for Admission, TSI Assessment scores (exemption or waiver), and this form must be received by ACC prior to registration for any Dual Enrollment college course. If any of these items are incomplete, the student will not be registered for Dual Enrollment college courses.
6. Students must withdraw from a Dual Enrollment college course with **the high school counselor and ACC Advisor**. A signature from the student is required to finalize any withdrawal from a Dual Enrollment college course.
7. Students taking Dual Enrollment college courses at ACC or over the summer are responsible for logging into WebACCess and printing their ACC transcript. All printed transcripts must have the assigned ACC Advisor's signature prior to submitting it to the high school Registrar's Office for high school credit. ACC will also provide these grades upon request of the high school.
8. Graduating seniors must submit an official ACC transcript to the colleges for which they are applying or plan to attend. Transcripts are \$7.50 each and can be ordered through WebACCess or in-person at the Admissions Office, located at ACC 3110 Mustang Rd. Alvin, 77511.
9. **Accommodations for Disabilities** in Dual Enrollment college courses will only be provided after the student has registered with the ACC Office of Disability Services. Contact the Office of Disability Services at ods@alvincollege.edu or 281.756.5701 to schedule an appointment. It is advised that this process be started 6 weeks prior to the first day of the course. High school accommodations will not be recognized in the Dual Enrollment college course.
10. I understand that once my student is registered in a Dual Enrollment college course he/she is under the rules of the Family Education Rights and Privacy Act (FERPA) and I will not have access to my student's records without his/her written permission (FERPA release form). A FERPA release form is available upon request and online and must be signed by the student in person with a photo ID. The FERPA release form gives the college representative permission to discuss the student's record with a guardian while the student is present.
11. I understand that core academic Dual Enrollment courses with a grade of C or higher are guaranteed to transfer to Texas Public Colleges and Universities, and that the transferability of the courses will depend on my major and the university I attend.
12. I understand that I should meet with an admission counselor for my college/university of choice before my junior year of high school to discuss transferability of Dual Enrollment courses into my intended major.

I have read and understand the Early Admissions Contract for enrollment at ACC. I authorize the exchange of grade/transcript data between the high school and ACC. Furthermore, I authorize and understand that the high school may utilize this data to communicate progression, graduation requirements, and/or other concerns with parents according to high school procedures.

Student Signature

Date

High School Signature

Date

Parent/Guardian Signature

Date

ACC Advisor Signature

Date

