

# Pearland ISD

## Lettering and Letter Jacket Guidelines

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### Scope

This document is written to provide guidance and to create procedures for earning letters and letter jackets in the Pearland ISD.

### General

Students in certain organizations in PISD may earn letters and letter jackets.

**Campus or district organizations approved to participate in the letter and letter jacket earning process can be found listed in Table A (attached).**

### Letter Jackets

Students may earn a letter or letter jacket by meeting established criteria or guidelines per organization.

\*The PISD website is the final authority on letter jacket requirements.

### Limits

**Students may earn only one letter jacket during their high school career.** When earned, the jacket will include a six-inch chenille letter representative of the awarding organization. The designated campus letter jacket administrator will maintain a database of students who have earned letter jackets. This is to insure students do not earn more than one letter jacket during their high school career.

### Multiple Awards

If a student participates in multiple organizations and earns a second letter or letter jacket, he/she will only receive an additional six-inch chenille letter representative of the organization. The letter will be purchased by the organization.

## **Bars/Awards**

If a student continues to participate in the same organization for more than one year and again earns another award, he/she will be awarded an additional chenille letter with bars to indicate the number of years involved in the awarding organization. The letter will be purchased by the organization.

## **Payment**

The school district will not provide funding for the purchase of letter jackets. All letter jacket purchases shall be at the expense of the student. Students who qualify for financial assistance may apply for such assistance through the awarding organization.

**(Booster clubs shall not purchase letter jackets.)**

## **Eligible Organizations**

Athletics, Fine Arts, and organizations listed in **Table A**.

## **Organizational Responsibility**

It is the responsibility of the organizational sponsor to insure that specific guidelines exist for earning letters and letter jackets. These guidelines are to be made available to students. Sponsors are to insure that letter jacket guidelines are adhered to when awarding a letter jacket .

\*The PISD website is the final authority on letter jacket requirements.

Questions should be directed to the designated campus letter jacket administrator.

**Turner students, who have Turner listed as their official school of record, have the potential of earning a letter from activities on two campuses and may choose either a Turner jacket or the jacket of their zoned campus. However, parents and students should be aware that for certain events, only school colors on jackets will be permitted by Directors/Coaches.**

**Directors/Coaches limit groups to certain uniforms and colors when performing, presenting, or otherwise representing as a group. You may not be able to wear a THS jacket when working/performing/presenting on a team with another school color due to uniform restrictions.**

## **Sponsor Award Procedures**

1. Only students who have met all published program requirements as listed on the PISD website are eligible to earn a letter or letter jacket.
2. Teachers, coaches, or sponsors are to generate a LIST identifying students who have earned letters and/or letter jackets.
3. When teachers, coaches, or sponsors function under a campus program director, the LIST is to be verified by that program director.
4. The LIST is to be submitted to the designated campus letter jacket administrator by set deadlines as requested.
5. It is the sole responsibility of the program teacher, coach, or sponsor to respond with a correct list in a timely manner upon the request of the designated campus letter jacket administrator.
6. The designated campus letter jacket administrator will cross reference each LIST against the campus data base to ensure students earn only one letter jacket during their high school career.

## **Letter Jacket Fittings**

1. Are done no more than four (4) times per year.
2. Are coordinated and scheduled only by the designated campus letter jacket administrator.
3. Teachers, coaches, or sponsors will distribute a letter to students whose name appears on the LIST informing them as to their qualification status and the date and time of the fitting.
4. In the event a student has previously earned a letter jacket; teachers, coaches, or sponsors will inform the student that they are only eligible for a letter or bars.
5. Students may purchase individual patches as they desire.

## **Approved Vendor**

1. Letters and letter jackets are only to be ordered by the designated campus letter jacket administrator.
2. Only approved vendors are to be used.

# Table A

School	Organization
DHS, PHS	Baseball
DHS, PHS	Basketball
DHS, PHS	Cross Country & Track
DHS, PHS	Football
DHS, PHS	Golf
DHS, PHS	Soccer
DHS, PHS	Softball
DHS, PHS	Sports Medicine Program
DHS, PHS	Swimming / Water Polo / Diving
DHS, PHS	Tennis
DHS, PHS	Volleyball
DHS, PHS, THS	Academic Decathlon (11 <sup>th</sup> & 12 <sup>th</sup> )
DHS, PHS, THS	All A's
DHS, PHS, THS	Future Problem Solvers
DHS, PHS, THS	Newspaper/Yearbook
DHS, PHS, THS	Student Government
DHS, PHS, THS	Business Professionals of America
DHS, PHS	Distributive Education Clubs of America (DECA), An Association of Marketing Education Students
DHS, PHS, THS	Health Occupation Students of America (HOSA)
DHS, PHS, THS	Future Farmers of America (FFA)
DHS, PHS, THS	Skills USA-Vocational Industrial Clubs of America (VICA)
DHS, PHS	Band / Color Guard
DHS, PHS	Cheerleading
DHS, PHS	Choir
DHS, PHS	Drill Team
DHS, PHS	Theatre Arts
DHS, PHS, THS	UIL Literary, Academic, Speech, Debate
DHS, PHS, THS	Visual Art
DHS, PHS	JROTC