

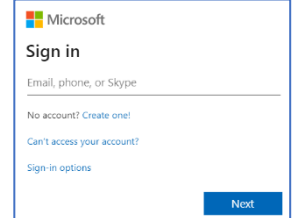
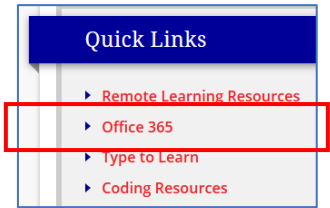


You may join using a web browser or you can download the Teams app

## Two ways to login using a web browser (video tutorial click here)

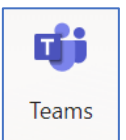
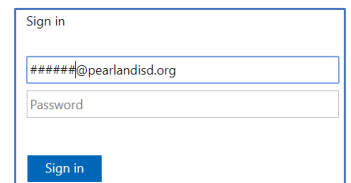
### (1) Logging into Office 365 / Accessing Teams

- On any elementary campus webpage there is a link to Office 365 in the Quick Links section or the direct link is <https://portal.office.com>.
- Enter the username, which is [studentid@pearlandisd.org](mailto:studentid@pearlandisd.org).
- On the next screen, enter the student password, which is the student birthdate (mmddyyyy).
- You may choose to stay signed in or login each time.
- Click on the Teams app.



### (2) Accessing Teams through a direct link

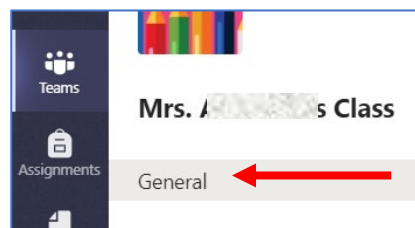
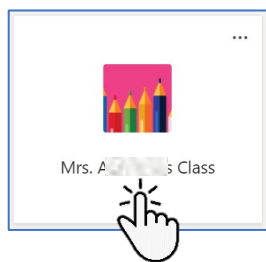
- Enter this link in any browser: <https://teams.microsoft.com>.
- Enter the username, which is [studentid@pearlandisd.org](mailto:studentid@pearlandisd.org).
- On the next screen, enter the student password, which is the student birthdate (mmddyyyy).
- You may choose to stay signed in or login each time.



## Joining a Meeting

Click on the box with your teacher's name.

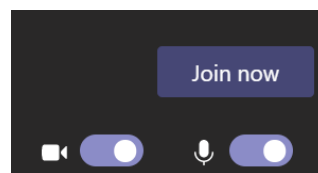
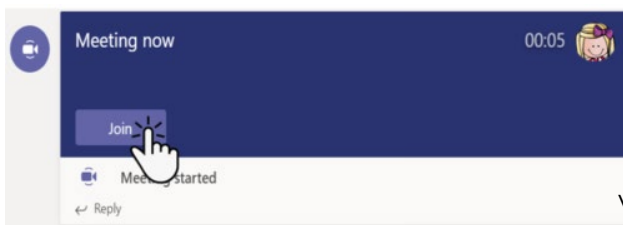
You will be in that Team in the General section (you will see this to the left).



Once your teacher has started the meeting, you will see a purple bar with a Join button.

Click the Join button to enter the video meeting.

Make sure your video and microphone are on and click Join now.



Video and Microphone control



To leave the meeting, click the red hang-up button

