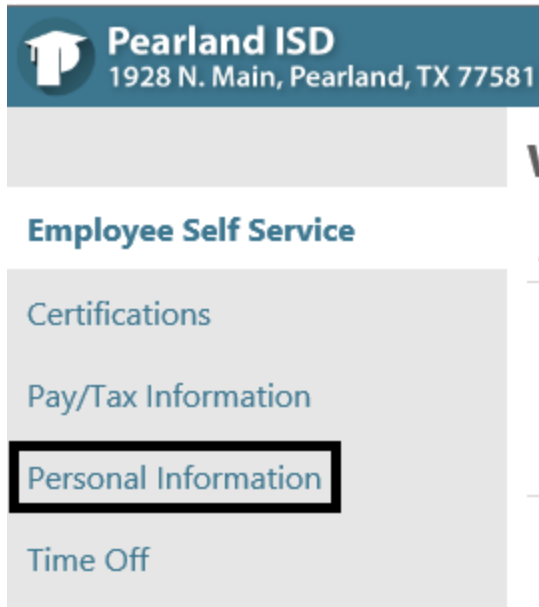


## How to consent for electronic W-2 & 1095C

1. Go to <https://selfservice.pearlandisd.org/mss/> and enter user name and password and login
2. Click on the “Personal Information”



3. Click "Tax Form Delivery"
4. Choose Self Service Only (Recommended) or Mail

## How to view and print the electronic W-2

1. Go to <https://selfservice.pearlandisd.org/mss/> and enter user name and password and login
2. To print: Click on Pay/Tax Information
3. Click W-2
4. Click “Year” drop down box and choose year
5. Click “View W-2 Image”

Complete details about the Form W-2 (including definitions) are available on the IRS Web site at:

<https://www.irs.gov/pub/irs-pdf/fw2.pdf>