

# Skyward Family Access - How to Read the Gradebook View

Click on the Gradebook tab located on the left of the screen. PISD reports on a 9 week time frame with 2 Progress Reports issued within that time. Elementary and Middle School students will not see Semester Exam or Semester Average columns. Please review the District Calendar for Grading Term dates.

Missing Assignments will be listed in **Red** at the top of the screen.

Click the *(Show All)* link, next to the Missing Assignments to view all assignments coded as missing.

Parent/Guardians can then drill down on the specific assignments to gather more details, if needed.

**Progress Reports** (P columns) are ONLY a snapshot of the grade the student earned on a particular date. The bolded grade is the grade reported and will not change. However, any corrections made to any assignment(s) in that grading period will be reflected in the next reporting period.

**Report Card Grades** (T columns) are an active calculation of the assignments in the gradebook for that particular Grading Term. The Progress Report Grades (located in the P columns) do not average into the REPORT CARD grade.

To see a list of the assignments that fall into a particular Grading Period, click on the Grade in the column and a list of assignments will appear.

Please contact your Student's Teacher if you have any questions by clicking on the Teachers Name link.

| Due                             | Assignment    | Grade | Score(%) | Points Earned | Missing | Absent |
|---------------------------------|---------------|-------|----------|---------------|---------|--------|
| <b>Daily</b> weighted at 40.00% |               |       |          |               |         |        |
| 12/17                           | review #42-59 | 0     | 0.00     | 0 out of 100  |         |        |
| 12/14                           | review #22-41 | 45    | 45.00    | 45 out of 100 |         |        |