Notice is hereby given that a Regular Meeting of the Board of Trustees of the Pearland Independent School District will be held on April 14, 2020, beginning at 11:00 AM via teleconference.

Audio Conferencing Notice: Due to the public health threat of COVID-19 and pursuant to the Governor Abbott’s Temporary Suspension of Open Meetings Laws issued on March 16, 2020, this meeting will be conducted via audio conference, which will be audible to the Board and public and allow for two-way communication. The Board President, presiding officer or trustees will not be physically present at one location but a quorum will be required for the meeting on the phone. The public may access this meeting by phone: 1-513-912-0606 PIN: 614-130-882#

An audio recording of the meeting will be available on the District’s website.

Public Comment: A link to a public comment form is available at: www.pearlandisd.org/public-comment. This form must be completed and submitted prior to 5:00 pm on Monday, April 13, 2020 if you wish to address the Board of Trustees on an agenda or non-agenda item.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. The items listed in this notice may be taken in any order at the discretion of the Board.

1. Call to Order
2. Establishment of a Quorum
3. Public Comment 11:00 a.m. [Length of time of each not to exceed three (3) minutes]
4. New Business - Consideration of and Possible Action on the Following
   Consent Agenda: All items under the Consent Agenda are acted upon by one motion. Upon a board member’s request, any item on the Consent Agenda shall be moved to the Regular Agenda.
   A. Consent Agenda
      1. Approve Minutes of the Regular Board Meeting on February 11, 2020 5
      2. Approve TEA Waiver Renewals for 2020-2022 13
      3. Approve Procured Budgeted Purchases that Aggregate $75,000 or More 18
      4. Consider to Adopt Resolution Allowing Pay/Benefits for Employees during Covid-19 Related Campus/District Closures 51
      5. Consider to Approve Resolution to Postpone the May 2, 2020 Board of Trustee Election to November 2020 55
      6. 1.) Approve the 2020-2021 Instructional Materials Allotment and TEKS Certification; 2.) Approve the adoption selections for the 2020-2021 grades 9-
12 English Language Arts, English Speakers of Other Languages (ESOL), and English Language Development and Acquisition (ELDA) ; and 3.) Approve the costs of the grades 9-12 English Language Arts instructional materials

7. Approve Employment Contracts for District and Campus Educators 66
8. Approve Superintendent's Recommendations for Employment of Personnel 67
9. Approve Request for Qualifications #20-0319-02 for Auditing Services 68
10. Approve Authorized Investment Brokers/Dealers 96
11. Approve Budget Amendment #4 100

B. Regular Agenda
   1. Consider to Approve Additional Personnel 104

5. Administrative Reports
   A. 2016 Bond Budget Update 107
   C. Report on School District Matters Associated with the COVID-19 Pandemic 113

6. Adjournment

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>551.071</td>
<td>Private consultation with the Board's attorney</td>
</tr>
<tr>
<td>551.072</td>
<td>Discussing purchase, exchange, lease or value of real property</td>
</tr>
<tr>
<td>551.073</td>
<td>Discussing negotiated contracts for prospective gifts or donations</td>
</tr>
<tr>
<td>551.074</td>
<td>Discussing personnel or to hear complaints against personnel</td>
</tr>
<tr>
<td>551.076</td>
<td>Considering the deployment, specific occasions for, or implementation of, security personnel or devices</td>
</tr>
<tr>
<td>551.082</td>
<td>Considering discipline of a public school child, or complaint or charge against personnel</td>
</tr>
<tr>
<td>551.083</td>
<td>Considering the standards, guidelines, terms or conditions the Board will follow, or will instruct its representative to follow, in consultation with representative of employee groups</td>
</tr>
<tr>
<td>551.084</td>
<td>Excluding witnesses from a hearing</td>
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Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine
Certificate of Posting

On the 9th day of April, 2020 this notice was made available to the public on the district website and an original copy of this notice was posted at the school district education support center at 1:00 p.m. on said date.

___________________________
Secretary to Board of Trustees
**Meeting Date:** April 14, 2020

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<thead>
<tr>
<th>Meeting Type</th>
<th>Agenda Placement</th>
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<tr>
<td>☑ Regular Meeting</td>
<td>☑ Public Hearing</td>
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<tr>
<td>☐ Special Meeting/Workshop</td>
<td>☑ Open Session</td>
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<tr>
<td>☐ Hearing</td>
<td>☐ Executive Session</td>
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<td>☐ Recognition</td>
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</tbody>
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| Date Submitted: March 25, 2020 |

| Subject: Approve Minutes of the Regular Board Meeting held February 11, 2020 |

| Executive Summary: Minutes of the February 11, 2020 Regular Board Meeting are submitted for your review. |

| Associated District Goal: N/A |

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<tr>
<td>☐ General Fund</td>
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<tr>
<td>☐ Grant Funds</td>
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<tr>
<td>☐ Other Funds (Specify)</td>
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<tr>
<th>Fiscal Year: Amendment Required?</th>
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<tr>
<td>☐ Yes</td>
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<td>☑ No</td>
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| Superintendent’s Recommendation: That the minutes for the February 11, 2020 Regular Board Meeting be approved as presented. |

| Department Submitting: Superintendent’s Office |

| Requested By: John P. Kelly, Ph.D. |

| Cabinet Member’s Approval: John Kelly, Ph.D. |

| Board Approval Required: ☑ Yes ☐ No |
The Board of Trustees of the Pearland Independent School District met in regular session on Tuesday, February 11, 2020 at 2:30 p.m. in the Board Room of the Administrative Offices located at 1928 North Main Street, Pearland, Texas in accordance with Chapter 551 of the Government Code.

**Opening**

1.0 After noting that a quorum was present, Vice President Botkin opened the meeting at 2:37 p.m.

**Establishment of a Quorum**

2.0

Trustee Lance Botkin Vice-President  
Trustee Rebecca Decker, Secretary  
Trustee Crystal Carbone  
Trustee Mikael Floyd

**Members Absent**

Trustee Charles Gooden Jr., President (arrived to the meeting at 3:30 pm)  
Trustee Jeff Barry (arrived to the meeting at 3:45 pm)  
Trustee Sean Murphy (arrived to the meeting at 3:00 pm)

**Closed Session**

3.0 – Vice-President Botkin convened the board in Closed Session at 2:38 p.m. in accordance with Section 551.001

A. Section 551.071 - Private Consultation with the Board's Attorney Regarding any Item Listed on the Agenda  
B. Section 551.072 – Discussing purchase, exchange, lease or value of real property  
C. Section 551.074 - Personnel Discussion  
   1. Employment of Professional and Instructional Personnel  
   2. Review Resignations  
   3. Board Evaluation Provided to Superintendent and Board Self-Evaluation  
D. Section 551.076 Considering the Deployment, Specific Occasions for, or Implementation of, Security Personnel or Devices  
E. 551.082 – Consider Discipline of a Public School Child, or Complaint or Charge Against Personnel

Superintendent Dr. John Kelly participated in closed session with the board for a portion of the Superintendent Evaluation item.

**Open Session**

4.0 The board reconvened in open session at 5:04 pm
Public Comment 5.0 – Vidya Muthupillai, Dawson HS student, spoke regarding the upcoming local election, the 2020 census and asked the board to consider having a student led town hall meeting.

Closed Session 3.0 – President Gooden Jr. reconvened the board in Closed Session at 5:07 p.m. in accordance with Section 551.001

A. Section 551.071 - Private Consultation with the Board's Attorney Regarding any Item Listed on the Agenda
B. Section 551.072 – Discussing purchase, exchange, lease or value of real property
C. Section 551.074 - Personnel Discussion
   1. Employment of Professional and Instructional Personnel
   2. Review Resignations
D. Section 551.076 Considering the Deployment, Specific Occasions for, or Implementation of, Security Personnel or Devices
E. 551.082 – Consider Discipline of a Public School Child, or Complaint or Charge Against Personnel

Superintendent Dr. John Kelly participated in closed session with the board in regard to all items.

All board members were present.

Open Session 6.0 - The board reconvened in open session at 6:27 p.m.

- A motion was made by Trustee Carbone and seconded by Secretary Decker that the board accepts and approves the superintendent’s recommendation for Employment of Personnel as presented.

Motion carried 7-0
February 11, 2020 Regular Board Meeting

Introductory Remarks Pledge to American and Texas Flags

7.0 – Trustee Carbone led the Pledge of Allegiance to the American and Texas Flags and rendered a prayer. She also thanked everyone in attendance.

Board Recognition

9.0 – The board of trustees recognized the following:

Students
District Spelling Bee Winners:
- 1st Place – Barry Miller JH student, Hantao Jin
- 2nd Place – PJH East student, Chidinma Kanu
- 3rd Place – Massey Ranch student, Brooke Williams

Hearing for TAPR Report

8.0 – President Gooden Jr. opened the Public Hearing at 6:33 pm

Texas Education Code Chapter 39 requires each district’s board of trustees to publish the Texas Academic Performance Report (TAPR), campus performance objectives, a report of violent or criminal incidents, and information received under Texas Education Code §51.403(e) from the Texas Higher Education Coordinating Board.

Director of Testing Ellen Akers presented the TAPR report and answered questions as presented by members of the board. Included in the presentation was a review of the STAAR performance data from the 2018 – 2019 school year as well as annual dropout rates and college readiness indicators.

President Gooden Jr. declared the public hearing closed at 7:04 p.m.

Board Member Committee Update

10.0 – No updates were presented.

Consent Agenda

President Gooden Jr. asked if members of the board would like to remove an item from the consent agenda. No requests were made.

- A motion was made by Trustee Floyd and seconded by Trustee Barry that agenda items on the consent agenda be approved as presented.

Approval of Minutes

11.A.1 – That the minutes for the January 21, 2020 Regular Board Meeting be approved as presented

Adopting Order Calling May 2, 2020 BOT Election

11.A.2 - That the board of trustees adopt the Order calling the May 2, 2020 School Board Trustee Election. Further, that the date to canvass this election be set for May 13, 2020.
Joint Election Agreement 11.A.3 - That the board of trustees approve the Joint Election Agreement and Contract for Election Services between Pearland ISD and the County Clerk of Brazoria County which allows the officials of Brazoria County to conduct and supervise the May 2, 2020 Trustee Election.

Budget Amendment #3 11.A.4 - That the board of trustees approves Budget Amendment #3 as presented.

Offer on Foreclosed Property 11.A.5 - That the Board accepts the offer of $5,000.00 for property, account number 0242-0003-110, which is currently held in trust by the Property Tax Resale Committee of Brazoria County on behalf of all taxing authorities.

Motor Vehicle Fuel 11.A.6 - That the board of trustees approve awarding contract #20-1219-08 for Motor Vehicle Fuel to Mansfield Oil Company of Gainesville, Inc. as a primary vendor and Sun Coast Resources and SC Fuels as secondary vendors for the period of February 11, 2020 through February 10, 2021, with an option to renew annually for up to four additional years.

Proposal for WAN 11.A.7 - That the board of trustees approves the recommended award to PS Lightwave for RFP#20000771 to provide leased dark fiber to the district in the amount of $75,300 for the initial contract year.

Award for PJH East Kitchen Renovations 11.A.8 That the board of trustees approves awarding a contract for CSP #20-0122-14 for kitchen renovations at Pearland Junior High East to Centennial Contractors Enterprises, Inc. in the amount of $323,166.10, and authorizes the Superintendent or his designee to execute the Amendment and any other necessary documents on behalf of the school district.

Purchases that Aggregate $75,000 11.A.9 - That the board of trustees approves the recommended single, budgeted purchases exceeding $75,000 as listed in the CH Local report.

- Capital Renewal Maintenance and Operations purchase utilizing BuyBoard Contract #601-19 for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor with Chastang Ford to acquire the following vehicles in the aggregate amount of $437,945 (CIP Fund 698):
  - (1) 2019 Ford F-750 diesel regular cab 26’ box truck with cargo lift in the amount of $87,521
  - (4) 2020 Ford F-250 4x2 Super Cab trucks in the amount of $115,984
  - (5) 2020 Ford F-150 4x2 Super Cab Styleside trucks in the amount of $130,870
- (1) 2020 Ford Transit 250 Low Roof Cargo Van in the amount of $29,985
- (1) 2020 Ford Transit 250 Medium Roof Cargo Van in the amount of $31,647
- (1) 2019 Ford F-250 4x4 SD Crew Cab in the amount of $41,938

- Capital Renewal purchase utilizing BuyBoard Contract #601-19 for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor with Chastang Ford to purchase for the Career and Technology Education Department in the total amount of $99,440 (CIP Fund 698).
  (2) 2020 Ford F-350 4x4 Crew Cab trucks

- Capital Renewal M&O purchase utilizing BuyBoard Contract #529-17 for Grounds Maintenance Equipment, Irrigation Parts, Supplies and Installation with Brookside Equipment Sales/Deere & Company to purchase the following equipment in the aggregate amount of $108,931.73 (CIP Fund 698):
  - (4) John Deere Z994R mowers in the amount of $58,146.08
  - (1) John Deere 4044R Utility Tractor in the amount of $36,783.69
  - (1) Frontier FM3012 Grooming Mower in the amount of $14,001.96

- Purchase utilizing Pearland ISD contract #19-0509-06 for Maintenance and Custodial Supplies and Services with American Mechanical Services in the aggregate amount of $601,296 (CIP Fund 698) for the following projects:
  - Replacement of three cooling towers at Turner High School in the amount of $560,904
  - Refurbishment of HVAC equipment at Pearland Junior High West in the amount of $40,392

Motion on the consent agenda as presented carried 7-0.

Regular Agenda

2021 District Calendar

11.B.1 Dr. Kelly stated the DACC committee has proposed a school calendar where students and teachers finish the school year before Memorial Day 2021. The recommendation continues to preserve two bad weather days within the required minutes. Focal points presented were:

- Finish the fall semester on Friday, December 18, 2020. Friday December 18th will be an early dismissal day.
- The last instructional day for students will be Thursday, May 27, 2021. It will be an early dismissal day for students.
- Graduation at NRG Stadium will take place on May 28, 2021.
Discussion followed with Assistant Superintendent Sonia Serrano answering questions presented by members of the board.

- A motion was made by Vice President Botkin and seconded by Trustee Carbone that the board of trustees approve the district/school instructional calendar for the 2020-2021 school year as presented.

Motion carried 7-0.

### Yearly BOT Calendar and Committee Structure

**11.B.2** – President Gooden Jr. proposed to implement a 12 month calendar of board activities to be used as a guide for members of the board.

He also proposed the following board committees:

1. Advocacy Committee – that the board shall develop a Legislative and Community Advocacy Plan within 90 days and present it to the board of trustees. The committee will review and revise the Advocacy Plan in future years.
2. Board Calendar Committee – to develop the 12 month board calendar in future years.
3. Student Advisory Committee – already in place: formalizing the committee will demonstrate the board’s commitment.
4. Safety and Security Committee – already in place: this will formalize the Board’s Safety and Security Committee.

A discussion followed.

- A motion was made by Trustee Floyd and seconded by Trustee Carbone that the board approve the Board Calendar for the 12 month period March 2020 – February 2021 as presented. Also that the board establish the four committees proposed by President Gooden Jr. – Advocacy Committee, Calendar Committee, Student Advisory Committee and Safety and Security Committee.

Motion carried 7-0.

### Changes to Regular Board Meeting Timing and Order of Agenda

**11.B.3** -President Gooden Jr. submitted a proposal in regard to the timing and order of the regular monthly trustee meetings.

Several options were a topic of discussion. The consensus of the board:

- The Regular Board Meetings will begin at 5:00 p.m. with the board going into Closed Session at this time.
- Reconvene in Open Session 6:00 p.m.

**February 11, 2020 Regular Board Meeting**
- Board Recognition at 6:15 p.m.
- Public Comment to follow at 6:30 p.m.
- The fourth Tuesday of each month will be designated/reserved for Board Workshops when needed from 11 a.m. – 1 p.m.

### Administrative Report

**Purchasing Cooperative Fee Report**

12.B.1 – Texas Education Code (TEC) Sec. 44.0331 requires that school districts disclose the amounts spent on purchasing cooperative fees and the purpose of each fee on an annual basis and that the written report appear as an agenda item.

A copy of the report was included in the agenda.

**Bond Financial Update**

12.B.2 – An updated copy of Bond Financial Report was included in the agenda.

**Adjournment**

12.0 - The meeting adjourned at 7:51 p.m.

We affirm that these minutes are official, complete and correct.

__________________________________________
Charles Gooden Jr.
President

__________________________________________
Rebecca Decker
Secretary

Date Minutes Approved ____________ Date Signed by Officers ________________

February 11, 2020 Regular Board Meeting
**Meeting Date:** April 14, 2020

**Meeting Type**
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

**Date Submitted:** March 25, 2020

**Subject:** Approve TEA Waiver Renewals for 2020-2022

**Executive Summary:**

**Foreign Exchange Student Waiver.** Pursuant to TEC 25.001(e). This expedited waiver allows the district to limit the number of foreign exchange students to five per high school. The waiver is subject to the provisions in the attached guidelines.

The waiver will be issued if it is determined that admission of more than this number indicated will (check that apply):
- ☐ (1) Create a financial or staffing hardship for the district
- ☒ (2) Diminish the district’s ability to provide high quality educational services for the district’s domestic students
- ☐ (3) Require domestic students to compete with foreign exchange students for educational resources

This waiver is needed due to the additional cost associated with a large influx of exchange students and the quality differences among companies sending such students to the district.

**Modified Schedule/State Assessment Testing Days Waiver,** Pursuant to TEC 25.082 (a), this waiver allows the district or charter school to modify the schedule of classes, on state assessment testing days during the current school year to reduce interruptions during testing periods.

The waiver has been in effect for multiple years. It requires TEA renewal/approval every two years and is being re-submitted to the PISD School Board. It ensures necessary test security and a more conductive testing environment.

Please check the years requested:
- ☒ 2020-2021
- ☒ 2021-2022

**Associated District Goal(s): Goal One - Student Academic Performance:** Pearland will continue to make academic performance its top priority, through the use of data, technology and differentiated instruction.

**Goal Four – Finance:** Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the greater community.
### Fiscal Impact:

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<thead>
<tr>
<th>Cost:</th>
<th>Recurring</th>
<th>One-Time</th>
<th>☒ No Fiscal Impact</th>
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</thead>
</table>

### Funding Source:

| ☐ General Fund | ☐ Grant Funds | ☐ Other Funds (Specify) |

### Fiscal Year:

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<th>☒ No</th>
<th>Yes</th>
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### Superintendents Recommendation:

That the board of trustees approves the TEA waiver renewals for Foreign Exchange Students and Modified Schedule/State Assessment Testing Days.

### Department Submitting:

Deputy Superintendent

### Requested By:

Nanette Weimer and High School Principals

### Cabinet Member’s Approval:

Nanette Weimer

### Board Approval Required:

☒ Yes ☐ No
District Guidelines and Selection of Foreign Exchange Students

1. Placement must be by a nationally recognized agency and meet the requirements of the Council on Standards for International Educational Travel.
2. The host family must enroll the exchange student. The area representative may not handle this procedure.
3. U.S. equivalent grade level must be 11th grade. Every foreign exchange student will be classified as a junior and participate only in activities accorded to the junior class.
4. The student must be 17 or turn 17 by October 31st of the year they would like to attend.
5. No foreign exchange student will receive a diploma from Pearland ISD.
6. No foreign exchange student will be enrolled in an English As A Second Language class.
7. The student must show good citizenship and maturity, as evaluated by the principal.
8. Student must have made above average grades in their home country as well as having multiple years of English, as evaluated by the principal.
9. Must have good recommendations that show the student can handle being in a foreign country and have success as an exchange student, as evaluated by the principal.
10. If a foreign exchange student is returned to his/her country or moved to another school district, no new foreign exchange student can be sent to replace the student being moved/ replaced.
11. Selected and approved foreign exchange students must enroll within the first three weeks of the school year.
12. Enrollment is for one year only.
13. Final acceptance decisions on all foreign exchange students are at the discretion of the campus principal in accordance with district guidelines.
DISTRICT EDUCATION IMPROVEMENT COMMITTEE
MEETING
Minutes
February 24, 2020

Welcome
Superintendent Dr. John Kelly visited DEIC and participated in discussions.

Waiver for Foreign Exchange Students
Dr. Nyla Watson
After discussion, DEIC approved forwarding the Waivers for Foreign Exchange Student and Modified Schedules to the Board of Trustees for final approval. The DEIC agreed with the recommendation to limit foreign exchange students to five at the high schools because any more may diminish the district’s ability to provide high quality educational services for the district’s domestic students. In addition, the request for the Modified Schedule/State Assessment Testing Days waiver was approved for 2020-2021 and 2021-2022; this allows for modification of schedules for state assessment testing days.

Strategic Plan
Dr. Nyla Watson/Donna Tate
Donna Tate gave an update on the district Strategic Plan and discussed the Strategic Goals established last summer; Dr. Watson shared that a technology component has been added to Goal 1; the Technology Department is working on an implementation plan to support campuses in improving training for tablets, short throw projectors, Office 365, and Canvas. See the updated document:

2019 Strategic Plan
One-Pager_updated

More work is being done to establish action plans for the goals.

PreK
Dr. LaKesha Vaughn
Director of Early Childhood Dr. LaKesha Vaughn provided an update on pre-kindergarten planning. The district is planning to implement pre-K at all elementaries next year. She is working with principals, C & I, and other departments for registration, staffing, ordering supplies and inventory, etc.

Spring Election
Dr. Nyla Watson
Dr. Watson reminded the committee that DEIC will be holding elections in May and told them that candidates had filed for board election on May 2.

Future Meeting: May 11
Foreign Exchange Student and Modified Schedule
Waivers 2020-2022

Foreign Exchange Student Waiver - Pursuant to TEC 25.001(e). This expedited waiver allows the district to limit the number of foreign exchange students to a number that is not less than five per high school. The number requested by the district for an expedited waiver is 5 per high school. The waiver will be issued if it is determined that admission of more than this number indicated will:

_____ (1) create a financial or staffing hardship for the district;

X (2) diminish the district’s ability to provide high quality educational services for district’s domestic students or;

_____ (3) require domestic students to compete with foreign exchange students for educational resources.

# of students requested per high school 5

Modified Schedule/State Assessment Testing Days Waiver. Pursuant to TEC 25.082 (a), this waiver allows the district or charter school to modify the schedule of classes, on state assessment testing days during the current school year to reduce interruptions during testing periods.

The waiver has been in effect for multiple years and requires TEA renewal/approval every two years, and is being re-submitted to the PISD School Board.

Please check the years requested:

☒ 2020-2021 ☒ 2021-2022

DEIC reviewed and approved the recommended waivers.

SBDM Committee Chairperson Signature:  

Date: 02/24/2020
Executive Summary: Policy CH (Local) states that any single, budgeted purchase of goods or services that costs $75,000 or more, regardless of whether the goods or services are competitively procured, shall require Board approval before a transaction may take place.

Administration seeks approval from the board for single purchases totaling $75,000 or more as listed below and detailed in the attached CH (Local) report:

- Approval of purchase utilizing Pearland ISD Contract #19-0509-06 for Maintenance and Custodial Supplies and Services with American Mechanical Services in the aggregate amount of $208,489 (CIP Fund 698) for the following projects:
  - Tear down and rebuild of chiller #1 at Turner High School in the amount of $148,818
  - Installation of hot gas bypass for chillers #2 and #3 at Turner High School in the amount of $25,456
  - Refurbish six air handlers at Pearland Junior High West in the amount of $34,215

- Approval of purchase utilizing BuyBoard Contract #583-19 for Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy-Duty Exercise Equipment and Related Accessories with RFS Sports Flooring and Lockers for removal and installation of sports court flooring at Sam Jamison Middle School in the amount of $79,134.77 (CIP Fund 698).

- Approval of purchase utilizing Region V Southeast Texas Purchasing Coop Contract #20191008 for Musical Instruments, Supplies, and/or Services with Taylor Music, Inc. for new musical instruments in the amount of $168,185 (CIP Fund 698).

- Approval of purchase utilizing Department of Information Resources (DIR) Contract # DIR-TSO-3763 for Dell Branded Manufacturer Hardware, Software, and Related Services and Cloud Services with Dell Technologies for 400 student laptop computers in the amount of $203,140 (Fund 698). The district will submit an application for reimbursement from FEMA’s Public Assistance program DR-4485 which can cover up to 75% of the cost.

- Approval of purchase utilizing BuyBoard Contract #592-19 Parks and Recreation Equipment and Field Lighting Products and Installation with Musco Sports Lighting, LLC for lighting installation on the football field at Pearland Junior High East in the amount of $315,000 (Fund 617).
Purchases are in compliance with Texas Education Code Ch. 44.031 Purchasing Contracts and CH (Local) Policy.

**Associated District Goal:** WCG #4 - Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the greater community.

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<td>☑ One-Time</td>
<td>☑ Bond Fund (Fund 617)</td>
<td>☑ No</td>
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<tr>
<td>☐ No Fiscal Impact</td>
<td>☑ Capital Improvement Project (Fund 698)</td>
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**Superintendent’s Recommendation:** That the board of trustees approves the recommended single, budgeted purchases exceeding $75,000 as listed in the attached CH Local report.

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<tr>
<th>Department Submitting:</th>
<th>Requested By:</th>
<th>Cabinet Member’s Approval:</th>
</tr>
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<tbody>
<tr>
<td>Purchasing/Lytrina Bob</td>
<td>Greg Bartay, Larry Berger, Tom Bell, John Posch</td>
<td>Jorgannie Carter</td>
</tr>
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<p>| Board Approval Required: | ☑ Yes | ☐ No |</p>
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<tr>
<th>Vendor Name</th>
<th>Product/Service</th>
<th>Procurement Method</th>
<th>Funding Source</th>
<th>FY 19-20 Expenditure</th>
<th>FY 18-19 Expenditure</th>
<th>Contract Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Mechanical Services</td>
<td>Maintenance Services</td>
<td>Request for Proposal</td>
<td>698</td>
<td>$174,274.00</td>
<td></td>
<td>Pearland ISD Contract #19-0509-06 for Maintenance and Custodial Supplies and Services</td>
</tr>
<tr>
<td>American Mechanical Services</td>
<td>Maintenance Services</td>
<td>Request for Proposal</td>
<td>698</td>
<td>$34,215.00</td>
<td></td>
<td>Pearland ISD Contract #19-0509-06 for Maintenance and Custodial Supplies and Services</td>
</tr>
<tr>
<td>RFS Sports Flooring and Lockers</td>
<td>Gymnasium Flooring</td>
<td>Interlocal Contract</td>
<td>698</td>
<td>$79,134.77</td>
<td></td>
<td>BuyBoard Contract #583-19, Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy-Duty Exercise Equipment and Related Accessories</td>
</tr>
<tr>
<td>Taylor Music, Inc.</td>
<td>Music Instruments</td>
<td>Interlocal Contract</td>
<td>698</td>
<td>$168,185.00</td>
<td></td>
<td>Region V Southeast Texas Purchasing Coop Contract #20191008 for Musical Instruments, Supplies, and/or Services</td>
</tr>
<tr>
<td>Dell Technologies</td>
<td>Laptop Computers</td>
<td>Interlocal Contract</td>
<td>698</td>
<td>$203,140.00</td>
<td></td>
<td>Department of Information Resources (DIR) # DIR-TSO-376 for Dell Branded Manufacturer Hardware, Software, and Related Services and Cloud Services</td>
</tr>
<tr>
<td>Musco Sports Lighting, LLC</td>
<td>Football Field Lighting</td>
<td>Interlocal Contract</td>
<td>617</td>
<td>$315,000.00</td>
<td></td>
<td>BuyBoard Contract # 592-19 for Parks and Recreation Equipment and Field Lighting Products and Installation</td>
</tr>
</tbody>
</table>
February 10, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay Murphy
Subject: Chiller 1 Tear Down / Rebuild
Location: Turner Campus – 4717 Bailey Road, Pearland, Texas 77584

We are pleased to propose the following for consideration of the Tear Down / Rebuild of Chiller 1 at Turner Campus. Proposal includes Recovery and Weighing of Refrigerant, Oil Change, Tear Down, Starter Replacement, Slide Valve Repair, Control Retrofit, Refrigerant Analysis, Start Up and Check Operation.

We propose to furnish all labor and materials required for a price of $148,818.00

This proposal does not include any sales tax, overtime labor, any additional repair labor and/or repair materials, permits, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ____________________
(Date)

Print Name: ____________________
Signature: ____________________
November 18, 2019

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: WCU Hot Gas Bypass
Location: Turner Campus

We are pleased to propose the following for consideration of the Installation of Hot Gas Bypass on (1) Chiller at Turner Campus. Proposal includes Recovery, Installation of Bypass Valves/Piping, Leak Check, Recharging, and Start Up / Check Operation.

We propose to furnish all labor and materials required for a price of $12,728.00

This proposal does not include any sales tax, overtime labor, any additional repair labor and/or repair materials, permits, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry - LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal  ___________________

(Date)

Print Name: ________________________________

Signature: _________________________________
November 18, 2019

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: WCU Hot Gas Bypass
Location: Turner Campus

We are pleased to propose the following for consideration of the Installation of Hot Gas Bypass on (1) Chiller at Turner Campus. Proposal includes Recovery, Installation of Bypass Valves/Piping, Leak Check, Recharging, and Start Up / Check Operation.

We propose to furnish all labor and materials required for a price of $12,728.00

This proposal does not include any sales tax, overtime labor, any additional repair labor and/or repair materials, permits, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ____________________

(Date)

Print Name: ______________________________

Signature: ______________________________
January 24, 2020

Pearland ISD  
1702 Mykawa Road  
Pearland, Texas 77581

Attention: Jay  
Subject: Vacuum (5) Sound Attenuators in West Mezzanine  
Location: Jr. High West – West Mezzanine

We are pleased to propose the following for consideration of the **Vacuuming of (5) Sound Attenuators in Mezzanine Mechanical Room at Jr. High West.**

We propose to furnish all labor and materials required for a price of **$ 2,927.00**

This proposal does not include any **sales tax, overtime labor, any additional repair labor and/or repair materials, permits, electrical, freight or any special handling charges that may be applicable.**

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

**Note:** AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP  
Account Representative  
AMS of Houston

Yes. We do accept this proposal _______________________

(Date)

Print Name: ________________________________

Signature: ________________________________
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 6 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 6 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $4,872.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ___________________________ (Date)

Print Name: ___________________________

Signature: ___________________________
Scope of Work

AHU:
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

Drain Pan:
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 5 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 5 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $4,872.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ________________________

(Date)

Print Name: ______________________________

Signature: ______________________________
Scope of Work

AHU:
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

Drain Pan:
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 4 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 4 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $5,386.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal __________________ (Dolo)

Print Name: ____________________________

Signature: ____________________________
Scope of Work

AHU:
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

Drain Pan:
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 3 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 3 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $5,386.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ____________

(Date)

Print Name: __________________________

Signature: __________________________
Scope of Work

AHU:
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

Drain Pan:
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 2 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 2 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $5,386.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ____________
(Date)

Print Name: __________________________
Signature: __________________________
Scope of Work

AHU:
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

Drain Pan:
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
January 24, 2020

Pearland ISD
1702 Mykawa Road
Pearland, Texas 77581

Attention: Jay
Subject: West Mezzanine AHU 1 Refurbishment
Location: Jr. High West – 2337 N. Galveston Rd., Pearland, Texas 77581

We are pleased to propose the following for consideration of the Refurbishment of Interior of West Mezzanine AHU 1 Per Below Listed Scope of Work at Jr. High West.

We propose to furnish all labor and materials required for a price of $5,386.00

This proposal does not include any sales tax, any additional repair labor and/or repair materials, permits, pipe insulation repairs/replacement, electrical, freight or any special handling charges that may be applicable.

This proposal will remain in effect for a period of thirty (30) days upon receipt.

Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Note: AMS Corporate Policy states that a Signed Proposal and/or a Signed PO must be received in order to proceed with any work.

Sincerely,

Bob Henry – LEED AP
Account Representative
AMS of Houston

Yes. We do accept this proposal ________________
(Date)

Print Name: _________________________________

Signature: _________________________________
**Scope of Work**

**AHU:**
- Schedule / Check in with Customer Upon Arrival
- Install Access Door for Easy Access In / Out of AHU
- Clean all Interior of Housing Surfaces
- Clean Coils, Drain Pans and Frame
- Clean Fan and Related Components
- Coat AHU with Fungicidal Protective Coating
- Paint Rusted Metal Around Blower and Coil Support
- Replace Missing Bolts on Access Panels of AHU

**Drain Pan:**
- Remove Old Foam/Coating Insulation if Present from Drain Pans
- Vacuum Water from Pan and Dry Thoroughly
- Wire Brush / Sand Rusted Metal and Vacuum Loose Debris
- Repair Drain Pan with Sheet Metal
- Apply Epoxy Coating to Cleaned Surface
## Project: Pearland ISD Gym

**Date:** February 26, 2020  
**BuyBoard #:** 583-19 & 584-19

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Units</th>
<th>Scope of Work</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Demo existing SportCourt (owner provided dumpster)</td>
<td>$0.75</td>
<td>$5,407.50</td>
</tr>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Supply, Deliver &amp; Install Omnisports 7.1 in golden maple.</td>
<td>$6.92</td>
<td>$49,893.20</td>
</tr>
<tr>
<td>322</td>
<td>LF</td>
<td>4” - Standard Wall Base - Black</td>
<td>$2.00</td>
<td>$644.00</td>
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<tr>
<td>30</td>
<td>LF</td>
<td>Transitions</td>
<td>$6.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Supply, Deliver &amp; Install Tarkolay to act as a moisture barrier if RH readings are above 85%</td>
<td>$1.95</td>
<td>$14,059.50</td>
</tr>
</tbody>
</table>

**P&P Bond (If Needed):** N/A

**Tax:** N/A

**Total:** $72,734.20

**Option 2**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Units</th>
<th>Scope of Work</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Demo existing SportCourt (owner provided dumpster)</td>
<td>$0.75</td>
<td>$5,407.50</td>
</tr>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Supply, Deliver &amp; Install 8mm Mondo Advance NG Rolls in a standard color. (does not include game lines)</td>
<td>$9.59</td>
<td>$69,143.90</td>
</tr>
<tr>
<td>322</td>
<td>LF</td>
<td>4” - Standard Wall Base - Black</td>
<td>$2.00</td>
<td>$644.00</td>
</tr>
<tr>
<td>30</td>
<td>LF</td>
<td>Transitions</td>
<td>$6.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Supply, Deliver &amp; Install Everlay to act as a moisture barrier if RH readings are above 85%</td>
<td>$1.95</td>
<td>$14,059.50</td>
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**P&P Bond (If Needed):** N/A

**Tax:** N/A

**Total:** $91,984.90

**Shot Blast & Seal Option**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Units</th>
<th>Scope of Work</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>7,210</td>
<td>SF</td>
<td>Shot Blast &amp; Seal substrate to act as moisture barrier if RH readings are above 85%</td>
<td>$2.75</td>
<td>$19,827.50</td>
</tr>
</tbody>
</table>

**Exclusions:** Moisture remediation. Dumpsters. Final clean up. Off loading material. Prep and leveling or smoothing of substrate. Protection of work after installation. Price is subject to change should there be prevailing wage or union wage requirements.

**Terms:** 50% due upon receiving a signed PO or quote. 25% due to release material for shipping and final balance will be due upon project completion. All orders paid with a credit card will be assessed a 2.5% convenience fee at the time of invoicing. All accounts with a balance after 30 days from invoice will be assessed 1.5% interest every 30 days. Material pricing is subject to manufacturer increases and or material storage fees after 180 days from original proposal.

1 10lb bag per 1,000 SF of Ardex Feather Finish included for minor prep.
From: Mary McKinney  
Email: mary@taylormusic.com  

Stacy Rabago  
Secretary to the Director of Fine Arts  
Pearland ISD  
Pearland, TX 77588  
rabagos@pearlandisd.org  

*Price Quotation*  
SETX #20191008  

Thank you for giving us the opportunity to submit the following quotation.  
Here is the information you requested.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item Description</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Estimated Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Leblanc Contral Eb Bass Clarinet #L7181</td>
<td>2666.00</td>
<td>2,666.00</td>
<td>14 days</td>
</tr>
<tr>
<td>12</td>
<td>Miraphone Tubas S186 (186-4U) Tubas with case</td>
<td>7177.00</td>
<td>86,124.00</td>
<td>14 days</td>
</tr>
<tr>
<td>6</td>
<td>Fox Renard 330 oboes</td>
<td>3411.00</td>
<td>20,466.00</td>
<td>60-90 days</td>
</tr>
<tr>
<td>11</td>
<td>Conn 8D French horns</td>
<td>3499.00</td>
<td>38,489.00</td>
<td>14 days</td>
</tr>
<tr>
<td>1</td>
<td>Yamaha YEP321 Euphonium</td>
<td>1744.00</td>
<td>1,744.00</td>
<td>14 days</td>
</tr>
<tr>
<td>2</td>
<td>Yamaha YEP642II Euphonium</td>
<td>4949.00</td>
<td>9,898.00</td>
<td>14 days</td>
</tr>
<tr>
<td>2</td>
<td>Buffet 1180 Bass Clarinets</td>
<td>4399.00</td>
<td>8,798.00</td>
<td>90-120 days</td>
</tr>
</tbody>
</table>

Price quotation good for 60 days.  
Above Items Include shipping/delivery.

Terms: School PO Requested, 0% Net 30 days. No "P" Cards please.

If you have any questions, changes or additions, please feel free to contact me at 1-800-872-2263.

Sincerely,

Mary McKinney  

Mary McKinney  
School Bid Sales  
TAYLOR MUSIC, INC.
## Dell Latitude 3310 XCTO Laptops

<table>
<thead>
<tr>
<th>Supplier</th>
<th>QTY</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Technologies</td>
<td>400</td>
<td>EA</td>
<td>$507.85</td>
<td>$203,140.00</td>
</tr>
<tr>
<td>Hypertec Direct (Hypertec USA Inc.)</td>
<td>400</td>
<td>EA</td>
<td>$720.64</td>
<td>$288,256.00</td>
</tr>
<tr>
<td>Barcom Technology Solutions (Jet Web Communications LLC)</td>
<td>400</td>
<td>EA</td>
<td>$805.00</td>
<td>$322,000.00</td>
</tr>
<tr>
<td>GTS TECHNOLOGY SOLUTIONS INC</td>
<td>400</td>
<td>EA</td>
<td>$830.66</td>
<td>$332,264.00</td>
</tr>
<tr>
<td>Can-Am Wireless LLC dba Can-Am IT Solutions</td>
<td>400</td>
<td>EA</td>
<td>$858.00</td>
<td>$343,200.00</td>
</tr>
<tr>
<td>Integration Partners Corporation</td>
<td>400</td>
<td>EA</td>
<td>$874.00</td>
<td>$349,600.00</td>
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<tr>
<td>Mvation Worldwide Inc.</td>
<td>400</td>
<td>EA</td>
<td>$876.74</td>
<td>$350,696.00</td>
</tr>
<tr>
<td>Prime Systems</td>
<td>400</td>
<td>EA</td>
<td>$879.99</td>
<td>$351,996.00</td>
</tr>
<tr>
<td>Zeno Digital Solutions (Visual Edge, Inc.)</td>
<td>400</td>
<td>EA</td>
<td>$904.00</td>
<td>$361,600.00</td>
</tr>
<tr>
<td>HOWARD TECHNOLOGY SOLUTIONS (Howard Industries, Inc)</td>
<td>400</td>
<td>EA</td>
<td>$938.00</td>
<td>$375,200.00</td>
</tr>
</tbody>
</table>
A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we’ve created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this Quote to Order.

Quote No. 3000058387149.1
Total $203,140.00
Customer # 120949767
Quoted On Mar. 24, 2020
Expires by Apr. 23, 2020
Deal ID 19781521
Sales Rep Jared Jistel
Phone (800) 456-3355, 5138214
Email Jared_Jistel@DELL.com
Billing To PAYABLE ACCTS
PEARLAND ISD
PEARLAND ISD
PO BOX 7
PEARLAND, TX 77588-0007

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you’re ready to place an order.
Thank you for shopping with Dell!

Regards,
Jared Jistel

Shipping Group

Shipping To
TECHNOLOGY DEPT
PEARLAND ISD
1928 N MAIN ST
PEARLAND, TX 77581-3306
(281) 485-3203

Shipping Method
Standard Delivery

<table>
<thead>
<tr>
<th>Product</th>
<th>Unit Price</th>
<th>Qty</th>
<th>Subtotal</th>
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<tbody>
<tr>
<td>Latitude 3310</td>
<td>$507.85</td>
<td>400</td>
<td>$203,140.00</td>
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**Subtotal:** $203,140.00  
**Shipping:** $0.00  
**Non-Taxable Amount:** $203,140.00  
**Taxable Amount:** $0.00  
**Estimated Tax:** $0.00  

<table>
<thead>
<tr>
<th>Subtotal:</th>
<th>$203,140.00</th>
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<tbody>
<tr>
<td>Shipping:</td>
<td>$0.00</td>
</tr>
<tr>
<td>Non-Taxable Amount:</td>
<td>$203,140.00</td>
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<tr>
<td>Taxable Amount:</td>
<td>$0.00</td>
</tr>
<tr>
<td>Estimated Tax:</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total:** $203,140.00

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.
### Latitude 3310

Estimated delivery if purchased today: May. 04, 2020
Contract # C000000006841
Customer Agreement # DIR-TSO-3763

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<tr>
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<td>13.3&quot; HD (1366 x 768) Anti-Glare Non-Touch, Camera &amp; Microphone, WLAN Capable</td>
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<td>Custom Configuration</td>
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<td>Bottom Door</td>
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<td>ENERGY STAR Qualified</td>
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<td>US Power Cord</td>
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<td>BTO Standard Shipment (VS)</td>
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<td>No Docking Station</td>
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<td>No Option Included</td>
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<td>SupportAssist</td>
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<td>Dell(TM) Digital Delivery Cirrus Client</td>
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<tr>
<td>Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)</td>
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<td>Waves Maxx Audio</td>
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<td>Dell Power Manager</td>
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<td>Dell SupportAssist OS Recovery Tool</td>
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<td>Dell Limited Hardware Warranty</td>
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<td>Onsite/In-Home Service After Remote Diagnosis, 1 Year</td>
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<td>Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended</td>
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<td>Partner Success Program Management</td>
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Subtotal: $203,140.00  
Shipping: $0.00  
Estimated Tax: $0.00  
Total: $203,140.00
Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer’s affiliate and Supplier or a Supplier’s affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell’s Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the “Governing Terms”). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer’s use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.delltech.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer’s use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offerspecificterms (“Offer Specific Terms”).

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer’s use (and Customer’s resale of and the end-user’s use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier’s compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement. For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer’s invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):
OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of $15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.
Project: Pearland Junior High East Football
Pearland, TX
Musco Ref: 185787
Date: 03/30/2020

BuyBoard
Master Project: 196290, Contract Number: 592-19, Expiration: 09/30/2020
Commodity: Parks and Recreation Equipment and Field Lighting Products and Installation

All purchase orders should note the following:
BuyBoard purchase – Contract Number: 592-19

**Quotation Price – Materials Delivered to Job Site and Installation**

**Football Field** - ....................................................................................................................................................... $ 315,000

*Permitting of the equipment are not included.*

*Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.*

**Light-Structure System with Total Light Control – TLC for LED™ technology**

**Guaranteed Lighting Performance**

- Guaranteed light levels of 50 foot-candles and uniformity of 2.0:1.0.
- BallTracker™ technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight.

**System Description**

- (4) Pre-cast concrete bases with integrated lightning grounding.
- (4) Galvanized steel poles.
- Factory wired and tested remote electrical component enclosures.
- Pole length, factory assembled wire harnesses.
- Factory wired pole top luminaire assemblies.
- Factory aimed and assembled luminaires, including BallTracker™ luminaires.
- Spill light and off-site glare light minimized.
- UL Listed assemblies.

**Control Systems and Services**

- Control-Link® Control and Monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support.

**Operation and Warranty Services**

- Reduction of energy and maintenance costs by 40% to 85% over typical 1500W metal halide equipment.
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.
- Support from Musco’s Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors.

**Installation Services Provided**

Scope of work to follow.

**Payment Terms**

Musco’s Credit Department will provide payment details.
Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com

All purchase orders should note the following:
BuyBoard purchase – Contract Number: 592-19

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:
• Shipment of entire project together to one location.
• 480 Volt, 3 Phase electrical system requirement.
• Structural code and wind speed = 2012 IBC, 150 mph, Exposure C.
• Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
• Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
• Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
• Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Sam Yaeger
Field Sales Representative
Musco Sports Lighting, LLC
Phone: 832-975-4398
E-mail: Sam.Yaeger@musco.com
# PEARLAND INDEPENDENT SCHOOL DISTRICT
## CONFLICT OF INTEREST STATEMENT

March 17, 2020 Agenda Item

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Product/Service</th>
<th>Purchase Amount</th>
<th>Fund</th>
<th>Procurement Method/Contract Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Mechanical Services</td>
<td>Chiller Maintenance at Turner High School</td>
<td>$174,274</td>
<td>698</td>
<td>Pearland ISD Contract # 19-0509-06 Maintenance and Custodial Supplies and Services</td>
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<tr>
<td>American Mechanical Services</td>
<td>Refurbish Air Handlers at Pearland Junior High West</td>
<td>$34,215</td>
<td>698</td>
<td>Pearland ISD Contract # 19-0509-06 Maintenance and Custodial Supplies and Services</td>
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<tr>
<td>RFS Sports Flooring</td>
<td>Removal and Installation of Sports Flooring at Jamison MS</td>
<td>$79,134.77</td>
<td>698</td>
<td>BuyBoard Contract #583-19, Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy-Duty Exercise Equipment and Related Accessories</td>
</tr>
</tbody>
</table>

Neither the Purchasing Director, Lytrina Bob, nor the Director of Maintenance and Operations, Larry Berger, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob  
Director of Purchasing

Larry Berger  
Director of Maintenance and Operations

3/1/2020  
Date

3-2-2020  
Date
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

March 17, 2020 Agenda Item

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Product/Service</th>
<th>Purchase Amount</th>
<th>Fund</th>
<th>Procurement Method/Contract Number</th>
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<tbody>
<tr>
<td>Taylor Music</td>
<td>Music Instruments</td>
<td>$168,185</td>
<td>698</td>
<td>BuyBoard Contract # 583-19 Athletic, Physical Education, Gymnasium Supplies and Equipment, and Heavy-Duty Exercise Equipment and Related Accessories</td>
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</tbody>
</table>

Neither the Purchasing Director, Lytrina Bob, nor the Director of Fine Arts, Tom Bell, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob  
Director of Purchasing  

3-2-2020  
Date  

Tom Bell  
Director of Fine Arts  

3-02-2020  
Date
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

April 14, 2020 Agenda Item

<table>
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<tr>
<th>Vendor</th>
<th>Product/Service</th>
<th>Purchase Amount</th>
<th>Fund</th>
<th>Procurement Method/Contract Number</th>
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<tbody>
<tr>
<td>Dell Technologies</td>
<td>Student Laptop Computers</td>
<td>$203,140</td>
<td>698</td>
<td>DIR Contract # DIR-TSO-3763 Dell Branded Manufacturer Hardware, Software, and Related Services and Cloud Services</td>
</tr>
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</table>

Neither the Purchasing Director, Lytrina Bob, nor the Chief Technology Officer, Greg Bartay, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob
Director of Purchasing

Greg Bartay
Chief Technology Officer

Date: 4-7-2020

Date: 4-6-2020
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

April 14, 2020 Agenda Item

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<th>Vendor</th>
<th>Product/Service</th>
<th>Purchase Amount</th>
<th>Fund</th>
<th>Procurement Method/ Contract Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Musco Sports Lighting, LLC</td>
<td>Football Field Lighting</td>
<td>$315,000</td>
<td>617</td>
<td>BuyBoard Contract # 592-19 for Parks and Recreation Equipment and Sports Lighting Products and Installation</td>
</tr>
</tbody>
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Neither the Purchasing Director, Lytrina Bob, nor the Director of Bond Program Construction, John Posch, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob
Director of Purchasing

John Posch
Director of Bond Program Construction

\[\text{Date}\]
\[7/7/2020\]

\[\text{Date}\]
\[4/6/20\]
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<th>Meeting Date</th>
<th>April 14, 2020</th>
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☐ Special Meeting/Workshop  
☐ Hearing |
| Agenda Placement | ☐ Public Hearing  
☒ Open Session  
☐ Executive Session  
☐ Recognition  
☐ Administrative Report  
☐ Consent Agenda  
☒ Regular Agenda  
☐ Information/Discussion |
| Date Submitted: | March 30, 2020 |
| Subject: | Adopt Resolution Allowing Pay/Benefits for Employees during Covid-19 Related Campus/District Closures |

**Executive Summary:** In accordance with local policy DEA, the administration submits the attached resolution for approval by the Board of Trustees. Essentially, the resolution allows salary/payment to all employees for the dates/times missed because of the closure of our schools as a result of the Covid-19 public health emergency.

Furthermore, the resolution provides additional premium pay to those critical wage-earning staff who were required to work during this same period of time.

Specifically, policy DEA Local states:

*During an emergency closure, all employees shall continue to be paid for their regular duty schedule unless otherwise provided by Board action. Following an emergency closure, the Board shall adopt a resolution or take other Board action establishing the purpose and parameters for such payments.*

*Nonexempt employees who are required to work during an emergency closing for a disaster, as declared by a federal, state, or local official or the Board, shall be paid at the rate of one and one half times their regular rate of pay for all hours worked up to 40 hours per week. Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. The Superintendent or designee shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.*

**Associated District Goal:** N/A

**Fiscal Impact:**

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<th>Cost:</th>
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| Funding Source: | ☐ General Fund  
☐ Grant Funds  
☐ Other Funds (Specify) |
| Fiscal Year: | Amendment Required?  
☐ Yes  
☒ No |
**Superintendent’s Recommendation:** That the Board approves the resolution regarding pay for employees during the period of school closures related to the Covid-19 pandemic.

<table>
<thead>
<tr>
<th>Department Submitting:</th>
<th>Superintendent</th>
<th>Requested By:</th>
<th>Superintendent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabinet Member’s Approval:</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board Approval Required:</td>
<td>☒ Yes</td>
<td>☐ No</td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PEARLAND INDEPENDENT SCHOOL DISTRICT

Whereas, on January 30, 2020, the World Health Organization declared the outbreak and spread of the novel coronavirus that causes COVID-19 a public health emergency of international concern, and

Whereas, on January 31, 2020, the United States Secretary of Health and Human Services declared a public health emergency in the United States, and on March 13, 2020, the President of the United States declared the outbreak and spread of COVID-19 in the United States a national emergency; and

Whereas, on March 13, 2020, the Governor of the State of Texas declared a state of disaster for all counties in Texas due to the eminent threat posed by COVID-19; and

Whereas, while the Pearland ISD was closed on spring break, a public health emergency was declared; and

Whereas, the status of Pearland ISD reopening campuses to all students for direct in-person instruction in the classroom remains fluid, is affected by information from state and local health officials that changes daily and sometimes hourly, and may result in providing educational services to students in a manner other than direct in-person instruction; and

Whereas, the disruption to the normal operations of Pearland ISD is unprecedented and may continue for an extended time; and

Whereas, during the disruption to the normal operations of Pearland ISD, employees have been and will continue to be required to perform their duties under circumstances different than the usual job site and manner of performance; and

Whereas, the Board recognizes that essential non-exempt employees required to work during this period of disruption of normal operations due to a public health emergency will be paid for actual work performed pursuant to Policy DEA (Local); and

Whereas, the Board determines a public purpose exists to additionally pay these essential nonexempt employees required to work during this period of disruption of normal operations due to a public health emergency at one and one-half times their regular hourly; and

Whereas, employees who are not able to perform duties as requested due to a circumstance covered by the Pearland ISD’s leave policy, will be expected to take such leave.

Whereas, there is a public purpose served and a benefit to Pearland ISD to assure employees, including long-term substitutes, that they will continue to be paid at their regular hourly or daily rate of pay, according to the duty schedule they otherwise would have worked, during the time of disruption to the normal operations of Pearland ISD.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PEARLAND ISD:

1. All the above referenced paragraphs are incorporated into and made a part of this resolution; and

2. The Board finds that a public purpose and a benefit to Pearland ISD exist to pay employees at their hourly or daily rate of pay in accordance with Board Policy DEA Local, according to the duty schedule they otherwise would have worked, during the time of normal operations of Pearland ISD are disrupted by a public health emergency and that such payments are necessary in the conduct of Pearland ISD as provided by Texas Education Code 45.105 (c).

Approved this 14th Day of April, 2020.

By: _________________________________

Charles Gooden Jr. President

Attest: _______________________________

Rebecca Decker, Secretary
Meeting Date: April 14, 2020

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: March 30, 2020

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Information/Discussion

Subject: Approve Resolution to Postpone May Board Election – to November 2020

Executive Summary: Due to the social distancing requirements resulting from Covid-19 concerns, Brazoria County has postponed ALL May elections including School Board elections in the county. The attached resolution formally postpones the election until the uniform election date of November 3, 2020. Applications for a place on the ballot submitted on or before February 14, 2020 remain valid; in accordance with law the filing period for a place on the ballot will not be reopened for the November election date.

See attached.

Associated District Goal(s): N/A

Fiscal Impact:
Cost:
- ☐ Recurring
- ☒ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent’s Recommendation: Approve the attached resolution as presented postponing the May 2, 2020 board election to November 3, 2020.

Department Submitting: Superintendent
Requested By: Brazoria County Election Director

Cabinet Member’s Approval: N/A

Board Approval Required: ☒ Yes ☐ No
ORDER POSTPONING THE MAY 2, 2020 TRUSTEE ELECTION AND CONTAINING OTHER PROVISIONS RELATING THERETO

STATE OF TEXAS

COUNTY OF Brazoria

Whereas, on January 30, 2020, the World Health Organization declared the outbreak and spread of the novel coronavirus that causes COVID-19 a public health emergency of international concern, and on March 11, 2020 publicly characterized the spread of COVID-19 as a pandemic;

Whereas, on January 31, 2020, the United States Secretary of Health and Human Services declared a public health emergency in the United States, and on March 13, 2020, the President of the United States declared the outbreak and spread of COVID-19 in the United States a national emergency;

Whereas, on March 13, 2020, Texas Governor Greg Abbott declared a state of disaster for all counties in Texas due to the eminent threat posed by COVID-19;

Whereas, on March 18, 2020, Governor Abbott issued a proclamation suspending Sections 41.0052 (a) and (b), 31.093, 42.062l(c) of the Texas Education Code and Section 49.103 of the Texas Water Code to allow governmental entities utilizing the May 2, 2020 uniform election date to postpone their elections to the November 3, 2020 uniform election date (Exhibit A, attached);

Whereas, on February 11, 2020, the Board of Trustees of the Pearland Independent School District ("Board") approved a order calling a general election of trustees to be held on May 2, 2020, for the purpose of electing 2 trustees for regular terms;

Whereas, the Board finds that it is in the public interest to postpone its May 2020 election in order to limit the spread of COVID-19; comply with federal, state and local recommendations concerning the size of public gatherings; and promote conscientious health choices, including individual quarantines as may be necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

I. All the above referenced paragraphs are incorporated into and made a part of this Order.

2. The Pearland Independent School District's May 2, 2020 election is hereby postponed until November 3, 2020. This Order effectuates a one-time postponement of the District's May 2020 general trustee election and does not authorize a permanent change to the District's regular trustee election date.
3. The Administration will present an amended election order to the Board for adoption on or before August 17, 2020, reflecting any amended timelines, locations, and/or other modifications required for conducting an election on the November 2020 uniform election date.


5. Applications for a place on the ballot submitted on or before February 14, 2020, will remain valid for the November 3, 2020 election; the filing period for applying for a place on the ballot will not be re-opened for the November election date.

6. Applications for a ballot by mail (ABBMs) timely filed for the May 2, 2020 election that were marked "annual" will remain valid for the November 3, 2020 election.

7. Single-use ABBMs that were timely filed for the May 2, 2020 election and based on being over the age of 65 or disability will remain valid for the November 3, 2020 election.

8. Single-use ABBMs submitted for the May 2, 2020 election based on expected absence from the county will not be valid for the November 3, 2020 election.

9. Major relevant deadlines for the November 3, 2020 election include:
   a. Voter Registration Deadline: October 5, 2020
   b. Deadline to file an ABBM: October 23, 2020
   c. Early Voting: October 19, 2020 - October 30, 2020
   d. Election Day: November 3, 2020

This Order was passed, adopted and approved on this the 14th day of April, 2020.

______________________________
Charles Gooden Jr., President
Board of Trustees,
Pearland Independent School District

______________________________
Rebecca Decker, Secretary
Board of Trustees,
Pearland Independent School District
Subject:
1. Approve the 2020-2021 Instructional Materials Allotment and TEKS Certification
2. Approve the adoption selections for the 2020-2021 grades 9-12 English Language Arts, English Speakers of Other Languages (ESOL), and English Language Development and Acquisition (ELDA)
3. Approve the costs of the grades 9-12 English Language Arts instructional materials

Executive Summary: Each year, Texas Education Code requires district and charter schools to certify to the State Board of Education and the Commissioner of Education that students have access to the instructional materials that cover all of the Texas Essential Knowledge and Skills (TEKS) for each subject and grade level. The certification form is attached.

For 2020-2021, Instructional Materials for students and teachers of grades 9-12 English Language Arts and courses for English Speakers of Other Languages (ESOL) and English Language Development and Acquisition (ELDA) have been selected as a part of the adoption procedures as determined by TEA. The district followed administrative guidelines for the adoption process as follows:

- District campus textbook committees met to determine the best selections for their specific discipline.
- The appropriate Curriculum and Instruction and Bilingual Specialists reviewed the textbook recommendations for alignment to TEKS.
- Curriculum and Instruction and Bilingual Specialists chaired teacher review committee meetings
- Publishers held teacher nights to present the materials being considered.
- The public was invited to view all textbook materials and to make comments.
- Curriculum and Instruction and Bilingual Specialists gathered teacher votes (all teachers in the adoption grade bands and subject areas had the opportunity to vote and provide input).
- The Pearland ISD Instructional Materials Allotment committee, which is comprised of Assistant Superintendents, Directors, and Curriculum/Bilingual Specialists reviewed the selected materials for final recommendations.

As a result of this process the following publisher instructional materials were selected for students and teachers:

**English Language Arts**
<table>
<thead>
<tr>
<th>Grade</th>
<th>Publisher</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>McGraw-Hill Education</td>
<td>Print + Online</td>
</tr>
<tr>
<td>10</td>
<td>McGraw-Hill Education</td>
<td>Print + Online</td>
</tr>
<tr>
<td>11</td>
<td>McGraw-Hill Education</td>
<td>Print + Online</td>
</tr>
<tr>
<td>12</td>
<td>McGraw-Hill Education</td>
<td>Print + Online</td>
</tr>
</tbody>
</table>

For the English Language Arts adoption, the district will spend $790,830 with McGraw-Hill Education (TEA approved vendor) from the remaining biennium Instructional Materials Allotment awarded from the state. The adoption is valid for eight years (adoption life is set by the state).

**Associated District Goal:**  **Goal 1:** Pearland ISD will continue to make student academic performance its top priority, through the use of data, technology, and differentiated instruction.

**Fiscal Impact:**

**Cost:**
- ☐ Recurring
- ☒ One-Time
- ☐ No Fiscal Impact

**Funding Source:**
- ☐ General Fund
- ☐ Grant Funds
- ☒ Other Funds (Specify):
  - IMA Fund 410

**Fiscal Year:**
- Amendment Required?
  - ☐ Yes
  - ☒ No

**Superintendent’s Recommendation:** That the board of trustees:
1. Approve the 2020-2021 Instructional Materials Allotment and TEKS Certification.
2. Approve the adoption selections for the 2020-2021 grades 9-12 English Language Arts, English Speakers of Other Languages (ESOL), and English Language Development and Acquisition (ELDA).
3. Approve the purchase of English Language Arts instructional materials for grades 9 – 12 from McGraw-Hill Education in the amount of $790,830.

**Department Submitting:** Curriculum & Instruction

**Requested By:** Donna Tate
Federal Programs/Grants Administrator

**Cabinet Member’s Approval:** Dr. Nyla Watson

**Board Approval Required:** ☒Yes ☐No
Allotment and TEKS Certification, 2020-21

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

1) This district’s technology and instructional materials allotment is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.

2) For the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).

3) Upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district’s allotment (TEC §31.101).

<table>
<thead>
<tr>
<th>Certified</th>
<th>Subject Area</th>
<th>Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td>CAREER &amp; TECHNICAL EDUCATION (CTE)</td>
<td>Kindergarten</td>
</tr>
<tr>
<td>☑</td>
<td>ENGLISH LANGUAGE ARTS AND READING</td>
<td>Grade 1</td>
</tr>
<tr>
<td>☑</td>
<td>ENGLISH LANGUAGE PROFICIENCY STANDARDS</td>
<td>Grade 2</td>
</tr>
<tr>
<td>☑</td>
<td>FINE ARTS</td>
<td>Grade 3</td>
</tr>
<tr>
<td>☑</td>
<td>HEALTH</td>
<td>Grade 4</td>
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<td>☑</td>
<td>LANGUAGES OTHER THAN ENGLISH</td>
<td>Grade 5</td>
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<td>☑</td>
<td>MATHEMATICS</td>
<td>Grade 6</td>
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<td>☑</td>
<td>SCIENCE</td>
<td>Grade 7</td>
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<td>☑</td>
<td>SOCIAL STUDIES</td>
<td>Grade 8</td>
</tr>
<tr>
<td>☑</td>
<td>TECHNOLOGY APPLICATIONS</td>
<td>Grade 9</td>
</tr>
<tr>
<td>☑</td>
<td></td>
<td>Grade 10</td>
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<tr>
<td>☑</td>
<td></td>
<td>Grade 11</td>
</tr>
<tr>
<td>☑</td>
<td></td>
<td>Grade 12</td>
</tr>
</tbody>
</table>

Signature of Superintendent

Signature

Signatures of Board President and Secretary or Governing Board Officers

Board President

Board Secretary

Scan the signed certification document and attach it to an Instructional Materials Help Desk ticket with the following subject line: [your district] certification (ex: Anywhere ISD)

Submit through an IM Help Desk ticket.
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

April 14, 2020 Agenda Item

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Product/Service</th>
<th>Purchase Amount</th>
<th>Fund</th>
<th>Procurement Method/Contract Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>McGraw Hill Education</td>
<td>English Language Arts and Bilingual Instructional Materials</td>
<td>$790,830</td>
<td>410</td>
<td>Textbook Adoption Program</td>
</tr>
</tbody>
</table>

Neither the Purchasing Director, Lytrina Bob, Grants Administrator, Donna Tate, nor the Senior Assistant Superintendent of Instructional Programs, Dr. Nyla Watson, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob
Director of Purchasing

Date

Nyla Watson
Dr. Nyla Watson
Senior Assistant Superintendent of Instructional Programs

Date

Donna Tate
Donna Tate
Federal Programs/Grants Administrator

Date
### QUOTE PREPARED FOR:
**Pearland Isd**
1928 N MAIN ST
PEARLAND, TX 77581
ACCOUNT NUMBER: 402133

### SUBSCRIPTION/DIGITAL CONTACT:
**Donna Tate**
tated@pearlandisd.org
(832) 736-6963

### CONTACT:
**Donna Tate**
tated@pearlandisd.org
(832) 736-6963

### SALES REP INFORMATION:
**Kelsey Cutrell**
kelsey.cutrell@mheducation.com
(281) 638-3278

---

<table>
<thead>
<tr>
<th>Section Summary</th>
<th>Value of All Materials</th>
<th>Free Materials</th>
<th>Product Subtotal</th>
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</thead>
<tbody>
<tr>
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<td>($33,486.18)</td>
<td>$790,830.00</td>
</tr>
</tbody>
</table>

**PRODUCT TOTAL** | **$824,316.18** | **($33,486.18)** | **$790,830.00** |

**ESTIMATED S&H** | **$0.00** | **$0.00** | **$0.00** |

**ESTIMATED TAX** | **$0.00** | **$0.00** | **$0.00** |

**GRAND TOTAL** | **$790,830.00** | **$790,830.00** |

---

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

---

Please include this proposal with your purchase order.

**SEND ORDER TO:**
McGraw-Hill | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: (800) 338-3987 | Fax: (800) 953-8691

**QUOTE DATE:** 03/27/2020 **ACCOUNT NAME:** Pearland Isd
**EXPIRATION DATE:** 05/11/2020
**QUOTE NUMBER:** BNELS-03272020-004 **ACCOUNT #: 402133** **PAGE #: 1**
<table>
<thead>
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<th>Unit Price</th>
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<tbody>
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</tr>
</tbody>
</table>

Texas StudySync Subtotal: $33,486.18 $790,830.00

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw-Hill | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: (800) 338-3987 | Fax: (800) 953-8691

QUOTE DATE: 03/27/2020 ACCOUNT NAME: Pearland Isd EXPIRATION DATE: 05/11/2020
QUOTE NUMBER: BNELS-03272020-004 ACCOUNT #: 402133 PAGE #: 2
QUOTE PREPARED FOR:
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1928 N MAIN ST
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tated@pearlandisd.org
(832) 736-6963

SUBSCRIPTION/DIGITAL CONTACT:
Donna Tate
tated@ pearlandisd.org
(832) 736-6963

Comments:

| VALUE OF ALL MATERIALS | $824,316.18 |
| FREE MATERIALS        | ($33,486.18) |
| PRODUCT TOTAL*        | $790,830.00 |
| ESTIMATED SHIPPING & HANDLING** | $0.00 |
| ESTIMATED TAX**       | $0.00 |
| GRAND TOTAL           | $790,830.00 |

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:
By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Provisions required by Subscriber State law
ATTENTION: In our effort to protect our customer’s data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: ____________________________

Name of School Official (Please Print) ____________________________
Signature of School Official ____________________________

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw-Hill | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: (800) 338-3987 | Fax: (800) 953-8691

QUOTE DATE: 03/27/2020
QUOTE NUMBER: BNELS-03272020-004
ACCOUNT NAME: Pearland Isd
ACCOUNT #: 402133
EXPIRATION DATE: 05/11/2020
PAGE #: 3
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

April 14, 2020 Agenda Item

<table>
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<tr>
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<th>Product/Service</th>
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<th>Fund</th>
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<tbody>
<tr>
<td>McGraw Hill Education</td>
<td>English Language Arts and Bilingual Instructional Materials</td>
<td>$790,830</td>
<td>410</td>
<td>Textbook Adoption Program</td>
</tr>
</tbody>
</table>

Neither the Purchasing Director, Lytrina Bob, Grants Administrator, Donna Tate, nor the Senior Assistant Superintendent of Instructional Programs, Dr. Nyla Watson, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob  
Director of Purchasing  

[Signature]  
4/7/2020  
Date

Nyla Watson  
Dr. Nyla Watson  
Senior Assistant Superintendent of Instructional Programs  

[Signature]  
4/7/2020  
Date

Donna Tate  
Donna Tate  
Federal Programs/Grants Administrator  

[Signature]  
April 6, 2020  
Date
**Meeting Date:** April 14, 2020  

**Meeting Type**  
☑ Regular Meeting  
☐ Special Meeting/Workshop  
☐ Hearing  

**Date Submitted:** April 7, 2020  

**Subject:** Approve Employment Contracts for District and Campus Educators  

**Executive Summary:** Normally, this item is discussed in Closed Session before action in Open Session. However, this April 14 meeting will be held without an Executive Session. Instead, confidential contract recommendations on all relevant personnel will be hand delivered to trustees in advance of the meeting. Questions can be directed to the superintendent before the meeting so that the approval vote can take place during Open Session (as required.)

**Associated District Goal(s):** All Four goals are impacted.

**Fiscal Impact:**  
**Cost:** See budget amendment.  
☑ Recurring  
☐ One-Time  
☐ No Fiscal Impact  

**Funding Source:**  
☑ General Fund  
☐ Grant Funds  
☑ Other Funds (Specify) Federal funds

**Fiscal Year:** Amendment Required?  
☐ Yes  
☑ No

**Superintendent’s Recommendation:** I move we accept and approve the Superintendent’s recommendation for the contract renewal of administrative professional personnel, campus administrative professional and instructional personnel.

**Department Submitting:** Human Resources  

**Requested By:** Superintendent

**Cabinet Member’s Approval:** N/A

**Board Approval Required:** ☑ Yes  
☐ No
**Meeting Date:** April 14, 2020

### Agenda Placement
- [ ] Public Hearing
- [X] Open Session
- [ ] Executive Session
- [ ] Recognition

### Agenda Item Information

<table>
<thead>
<tr>
<th>Subject</th>
<th>Approve Superintendent’s Recommendation for Employment of Personnel</th>
</tr>
</thead>
</table>

**Executive Summary:** Normally, this item is discussed in Closed Session before action in Open Session. However, this April 14, 2020 meeting will be held without an Executive Session. Instead, confidential hiring recommendations will be hand delivered to trustees in advance of the meeting. Questions can be directed to the superintendent before the meeting - so that the approval vote can take place during Open Session (as required.)

**Associated District Goal(s):** All Four goals are impacted.

**Fiscal Impact:**
- [X] Recurring
- [ ] One-Time
- [ ] No Fiscal Impact

**Funding Source:**
- [X] General Fund
- [ ] Grant Funds
- [X] Other Funds (Specify)
- Federal funds

**Fiscal Year:**
- Amendment Required?
  - [X] Yes
  - [ ] No

**Superintendent’s Recommendation:** I move we accept and approve the Superintendent’s recommendation for employment of personnel, as presented.

**Department Submitting:** Human Resources

**Requested By:** Superintendent

**Cabinet Member’s Approval:** N/A

**Board Approval Required:**
- [X] Yes
- [ ] No
Executive Summary: Request for Qualifications (RFQ) #20-0319-01 was issued to acquire submittals from firms to provide auditing services for Pearland ISD.

The RFQ was advertised in accordance with Texas Government Code 2254.003 Professional Services, Subchapter A, and was automatically sent to all corresponding vendors registered on our electronic bidding system. Invitations were extended to 18 potential proposers; five responses were received from the following firms:

- Carr, Riggs, and Ingram, LLC
- KM&L, LLC (formerly Kennemer, Masters, and Lunsford, LLC )
- Patillo, Brown, and Hill, LLP
- Weaver and Tidwell, LP
- Whitley Penn, LLP

All responses were reviewed for compliance with the requirements of the RFQ, evaluated, and scored by an evaluation committee. The three highest scoring firms were invited to participate in an interview with the evaluation committee. Based on the interviews and overall evaluation scores, with high consideration given to the challenges posed in maintaining or changing auditing firms during a year in which staff has been transitioning to working remotely, administration recommends awarding a contract to KM&L, LLC through April 13, 2021, with the option to renew annually up to four additional years. The estimated fee for the fiscal year 2019-2020 annual audit is $51,000.

Please see the attached supporting documentation. Contract is in compliance with the Texas Government Code 2254, Subchapter A.

Associated District Goal: WCG#4 – Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the greater community.

Fiscal Impact:

<table>
<thead>
<tr>
<th>Cost:</th>
<th>Funding Source:</th>
<th>Fiscal Year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Recurring</td>
<td>☒ General Fund</td>
<td>Amendment Required?</td>
</tr>
<tr>
<td>☐ One-Time</td>
<td>☐ Grant Funds</td>
<td>☒ Yes</td>
</tr>
<tr>
<td>☐ No Fiscal Impact</td>
<td>☐ Other Funds</td>
<td>☒ No</td>
</tr>
</tbody>
</table>
**Superintendent’s Recommendation:** That the Board of Trustees approve the qualifications submitted from KM&L, LLC for RFQ #20-0319-01 for auditing services and authorize administration to enter into a one-year contract through April 13, 2021.

<table>
<thead>
<tr>
<th>Department Submitting:</th>
<th>Administration</th>
<th>Requested By:</th>
<th>Lytrina Bob, Thu Pham</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabinet Member’s Approval:</td>
<td>Jorgannie Carter</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Board Approval Required:** ☒ Yes ☐ No
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT
1928 N. Main
Pearland, Texas 77581

SUBMITTED BY:
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS
8 WEST WAY COURT
LAKE JACKSON, TEXAS 77566
(979) 297-4075

AUDIT PARTNER:
Wade E. Whitlow, CPA
wwhitlow@kmandl.com

PROPOSAL DATE:
March 16, 2020
March 16, 2020

Members of the Board of Trustees
Pearland Independent School District
1928 N. Main
Pearland, Texas 77581

We have enjoyed serving Pearland Independent School District (the “District”) for the past several years. During that time, we believe that we have served the District with distinction. We appreciate the opportunity to present our qualifications regarding the auditing services of the District for the year ended June 30, 2020. We understand the need to request qualifications and appreciate the opportunity to provide you with our qualifications. We take the preparation of audit qualifications very seriously. Our goal is to ensure that we can provide the highest quality services, in a timely manner that will enable us to maintain a long-term relationship with the District. Based upon the requirements of the request for qualifications, our knowledge of the District, evaluation of our schedule of existing commitments, and the availability of qualified professional staff, we are convinced that we can continue to provide the District with quality audit service.

We consider ourselves a local firm; however; we employ personnel that have a wide range of experience. Although considered a local firm, the quality and make-up of our staff make us quite confident that our services would compare favorably with any other firm. We have worked to develop a practice niche within the area of governmental accounting and auditing (financial and compliance). Further, we are very proud of our history of maintaining long-term relationships with our clients. We believe that this has been possible because of our approach to client service and the experience level of our professional staff. Our objective is to provide quality services to our clients; therefore, we limit our practice to those clients we can properly serve. As you are selective in the type of firms that you would choose to perform services for the District, so we are selective in the type of clients we serve and the type of services we perform.

We understand that the District is requesting an audit for the financial statements of all funds and account groups of the District, in accordance with Generally Accepted Government Auditing Standards, or GAGAS. The primary purpose of an audit is to render an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles, and to report on the fairness of supplementary information (where applicable) in relation to the financial statements as a whole.
An audit in accordance with Generally Accepted Government Auditing Standards applies the guidelines listed above, but the objective also includes reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

An audit in accordance with Generally Accepted Government Auditing Standards and Uniform Guidance, which is the type of audit applicable to the District, includes all the principles identified above, but also includes reporting on internal control over compliance related to major programs and an opinion on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

Our audit approach is described in detail in section titled “Approach to the Audit” of this request for qualification. The hours outlined in the section titled “Approach to the Audit” is an estimate based on our knowledge of governmental auditing of school districts, and our history with auditing the District in the past. We believe these are reasonable hours; however, we will make every effort to utilize your personnel to further reduce these costs.

We have included a listing of our current school district audit clients. We encourage you to contact any of these references since we believe they will be very candid and informative about our firm’s performance and qualifications.

We sincerely appreciate the opportunity to submit our qualifications and would very much like to continue to represent the District as external auditors. We believe we can diligently comply with the qualification content of the Request for Qualifications, and we are familiar with the timing of each requirement based on our experience with the District. Should you have any questions about our qualifications, require additional information, or wish to interview us regarding our qualifications, please do not hesitate to contact us.

Sincerely,

Wade E. Whitlow, CPA
Partner
EXECUTIVE SUMMARY
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

EXECUTIVE SUMMARY

The most important factors which we believe need to be considered in evaluating this and other qualifications for the auditing services are the quality and extent of services to be rendered. Our hourly estimates are based upon prior year experience and known changes in governmental accounting and auditing standards. We believe that the following are significant factors in estimating hours for both the current-year and subsequent periods.

We do not charge for planned travel time for audit clients, therefore, the travel time does not affect the District audit fee estimate. Further, our fieldwork is planned to achieve maximum efficiency and requires complete access to District personnel during our planning, our interim audit fieldwork, and our year-end audit fieldwork. We schedule our required access in advance of fieldwork dates and provide lists of requested information in advance. Our fieldwork (both interim and year-end) is performed in a concentrated manner to improve efficiency. We plan on utilizing one partner and four staff for interim audit fieldwork and year-end audit fieldwork. We believe that by doing this we maximize the efficiency of each engagement and reduce the impact of the audit on District operations.

Current-Year

Our firm requires that all audit engagements have partner participation during all phases of the audit process, including fieldwork. We will employ one partner as audit in-charge and one partner as our Engagement Quality Control Reviewer for the conduct of the District audit.

In estimating our fees, we have considered the following factors:

• When developing a fee estimate, the auditor must consider the effect of additional audit procedures that may be required as a result of the Single Audit Act. Significant changes in the determination of major federal programs under Uniform Guidance will have an impact on the amount of audit time required each year.

• For the year ended June 30, 2020, the District is considered a low risk auditee for federal single audit purposes. Any federal program that exceeds $750,000 and has not been audited as a major program in the past two years will require compliance auditing. Actual programs to be audited are to be identified once a determination of total federal financial assistance can be made.

Subsequent Periods

The most important factor affecting the fee estimate for subsequent periods is the change in identified major federal programs, which occur each year, and the extent of compliance requirements to be performed.

Further, issuance of new accounting and auditing standards can and most likely will increase the scope (and time requirements) of our audit work. Our estimate of subsequent fees is based upon current conditions and anticipated compliance requirements of federal programs identified as major. Should these change our fee estimates for future engagements, we will provide the new fee estimates in each year’s engagement letters.
PROFILE OF KM&L, LLC
Our firm has four offices located in Lake Jackson, Angleton, El Campo and Bay City, Texas and has five Partners, one Senior Manager and one Manager. The firm has nine full time professional staff, seven paraprofessionals, and six office professionals - a total of twenty-nine people distributed as follows:

<table>
<thead>
<tr>
<th>Professional Staff</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Partners/Senior Manager</td>
<td>6</td>
</tr>
<tr>
<td>Managers</td>
<td>1</td>
</tr>
<tr>
<td>In-charge accountants</td>
<td>4</td>
</tr>
<tr>
<td>Staff accountant</td>
<td>5</td>
</tr>
<tr>
<td>Paraprofessional</td>
<td>7</td>
</tr>
<tr>
<td>Office professional</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>29</strong></td>
</tr>
</tbody>
</table>

J. R. Carson in Bay City, Texas founded our firm in 1942, and our growth has been primarily from internal expansion. Everet E. Kennemer III, CPA (retired), founded the Brazoria County office in 1971, upon joining the firm. Tommy E. Masters, CPA joined the firm as a professional staff in 1977 and became a partner in 1981 retired in 2019. George R. Lunsford, CPA joined our firm at the beginning of 2005 and retired in 2018. Kevin R. Cadenhead, CPA and Varena S. O'Quinn, CPA, were promoted to partner status on July 1, 2010. On June 30, 2017, Kaysie Stewart, CPA, Wade Whitlow, CPA and Lijie Liu, CPA were promoted to partner status.

Our objective is to provide quality auditing, accounting, tax, and management advisory services to our clients. To this end, we expect to limit our practice to those clients we can properly serve. We intend to continue to develop our governmental audit expertise of all types (county, independent school districts, municipalities, and other special district and entities) to enable us to expand our market. Therefore, we plan to hire and train professional personnel who will be able to meet these goals.

Our firm is unique for a local firm in that approximately 40% of billable hours expended each year are related to auditing. Because of this we have assembled a highly qualified professional staff, which consists of the following:

**Full-time Professional Staff:**
- 1 Manager with 30 years experience,
- 4 In-charge (seniors) with four to five years of experience, and
- 5 Staff Accountants with up to four years of experience.
All our professional staff members are college graduates. As part of our professional staff, the members of our firm provide a variety of knowledge and experience, acquired both from previous employment and as a member of our firm. This knowledge and experience are the cornerstone of our operations. The members of our firm are as follows:

Name: Kevin R. Cadenhead, CPA  
Title/Duties: Partner  
Date Entered Firm: July 2010  
Degree: B.B.A., Accounting Tarleton State University  
Experience: Thirty three years

Name: Varenia S. O'Quinn, CPA  
Title/Duties: Partner  
Date Entered Firm: July 2010  
Degree: B.B.A., Accounting University of Texas at Arlington  
Experience: Twenty three years

Name: Kaysie L. Stewart, CPA  
Title/Duties: Partner  
Date Entered Firm: June 2017  
Degree: B.B.A., Accounting, Baylor University  
Experience: Fourteen years

Name: Wade E. Whitlow, CPA  
Title/Duties: Partner  
Date Entered Firm: June 2017  
Degree: B.S., Accounting, The University of Tulsa  
Experience: Twelve years

Name: Lijie L. Liu, CPA  
Title/Duties: Partner  
Date Entered Firm: June 2017  
Degree: B.B.A., Accounting, Dowling University  
Experience: Twenty one years
SUMMARY OF KM&L, LLC
QUALIFICATIONS AND SPECIFIC INFORMATION
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

PRESENTED BY
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENCE

The second standard of generally accepted auditing standards approved and adopted by the American Institute of Certified Public Accountants states that in all matters relating to the assignment, an independence in mental attitude is to be maintained by the auditor or auditors. To be independent, the auditor must be intellectually honest, but to be recognized as independent by the general public, the auditor must be free from any obligation to or interest in the client, its management, its owners, or its governing board.

Therefore, we hereby state that not only are we without bias with respect to Pearland Independent School District, and therefore possess the impartiality necessary for the dependability of our findings, we are also free of any obligation to the District, its management, or its Trustees in accordance with U.S. generally accepted auditing standards.

LICENSE TO PRACTICE IN TEXAS

KM&L, LLC and all certified professional staff employed by the firm are properly registered and licensed to practice public accountancy in the State of Texas. If desired, a copy of the firm’s and its employee’s licenses will be made available.

STATUS WITH TEXAS STATE BOARD

Neither KM&L, LLC nor any of its employees are currently under the terms of a public or private reprimand by the Texas State Board of Public Accountancy or any other licensing boards.
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

PRESENTED BY
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS

QUALITY CONTROL


Mr. Goldstein was appointed to the AICPA Peer Review Board in 2004. In addition, he is a member of the Texas Society of Certified Public Accountants (TSCPA) Peer Review Committee and he was its state chairman from 2002 through 2005. In addition, he was a member of the AICPA’s Private Companies Practice Section Peer Review Committee for three years in the 1990’s. Mr. Goldstein has also served on the Editorial Board for the TSCPA’s state magazine and on the TSCPA’s MAP Council. Since 1983, he has conducted over 1,000 peer and quality reviews of CPA firms in ten states ranging from New Jersey to California.

Quality control is an everyday process. We at KM&L, LLC believe strongly in the quality control method of doing business. We have incurred significant costs to develop and maintain sound quality control procedures and fully intend to improve on them in the future. To insure this, we perform annual internal inspections of our quality control procedures and utilize an impartial reviewer for every audit performed by the firm. An external peer review is done every three years. As you can see, we are very proud of our firm and the accomplishments that we have achieved to date. We feel very strongly that the qualifications of KM&L, LLC will measure up to anyone and welcome the opportunity to espouse such in this proposal.
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

PRESENTED BY
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS

AUDIT TEAM AND CONTINUING EDUCATION

Our audit team will consist of two Partners that will perform the functions of audit partner, and Engagement Quality Control Reviewer (EQCR), along with in-charge/senior accountant(s), audit staff(s), paraprofessional(s) and clerical personnel as needed.

Wade E. Whitlow, CPA will be the Audit Partner for the audit. He has a Bachelor of Science in Business Administration in Accounting from the University of Tulsa. He is a member of the Texas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. He has the necessary auditing experience and has been in-charge of several governmental audits, including municipalities and special districts, as well as some audits of non-profit agencies. He has completed approximately two hundred seven (207) hours of continuing education over the past four years, one hundred twenty-three (123) hours qualifying as governmental. He resides in the City of Lake Jackson.

Lijie Liu, CPA will be the EQCR for the District audit. She has a Bachelor of Business Administration in Accounting from Dowling College. She also has a Master’s degree in Chemical Engineering from Kyushu University. She is a member of the Texas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. She has the necessary auditing experience and has been in-charge of several independent school districts, municipalities, and other governmental audits. Prior to joining the firm, she worked for Marcum & Kleigman, LLP of New York City, NY where she worked as an auditor of hedge funds. She has completed approximately one hundred eighty-six (186) hours of continuing education over the past four years, one hundred twenty-four (124) hours qualifying as governmental. She resides in the City of Lake Jackson.

Beronica Palomares, CPA will be an audit senior for the District audit. She has a Bachelor of Business Administration in Accounting from the University of Houston. She is a member of the Texas Society of Certified Public Accountants and the American Institute of Certified Public Accounts. She has the necessary auditing experience and has been in-charge of several governmental special districts and non-profits. Prior to joining the firm, she worked for KPMG of Houston, TX where she worked in the audit function. She has completed approximately two hundred twenty (220) hours of continuing education over the past four years, seventy-one (71) hours qualifying as governmental. She resides in the City of Bay City.

Katie E. Cadenhead, CPA will be an audit senior for the District audit. She has a Bachelor of Business Administration in Accounting from Sam Houston State University. She is a member of the Texas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. She has the necessary auditing experience and has been involved with fieldwork for several independent school district audits, and other governmental audits. Prior to joining the firm, she worked for BDO (previously known as UHY Advisors) in Houston, TX where she worked as an experienced tax associate for high-wealth individual family groups. She has completed approximately three hundred eighty-one (381) hours of continuing education over the past four years, one hundred one (101) qualifying as governmental. She resides in the City of Angleton.
Jenna L. Coulter will be an audit senior for the District audit. She has a Bachelor of Business Administration in Accounting and a Master of Science in Accounting from Texas A&M University. She has the necessary auditing experience and has been in-charge of several governmental audits, including school district. Prior to joining the firm, she worked for Grant Thornton, LLP of Houston, Texas, where she worked as an auditor of public companies. She has completed approximately one hundred eighty-six (186) hours of continuing education over the past four years, seventy-one (71) hours qualifying as governmental. She resides in the City of West Columbia.

Briana R. Faas, CPA will be an audit staff for the District audit. She has a Bachelor of Business Administration in Accounting and a Master of Science in Management Information Systems from Texas A&M University. She is a member of the Texas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. She has the necessary auditing experience and has been involved with fieldwork for several independent school district audits, and other governmental audits. Prior to joining the firm, she worked for PWC where she worked as a risk assurance associate within significant IT systems. She has completed approximately thirty-nine (39) hours of continuing education over the past four years, none of which qualify as governmental. Briana graduated from college in May 2018 with honors and will continue taking all of her required continuing education into the future. She resides in the City of Garwood.
REFERENCES

Listed below are references of current audit clients, many of which we have served for several years. We encourage you to contact our references since we believe they will be very candid and informative about our firm’s performance and qualifications.

INDEPENDENT SCHOOL DISTRICTS

Angleton Independent School District
1900 North Downing
Angleton, Texas 77515 (979) 849-9485
Superintendent: Mr. Phil Edwards
Director of Finance: Mrs. Connie Cox
Audit Client Since 1980
ADA 6,306.481

Brazosport Independent School District
301 West Brazoswood Drive
Clute, Texas 77531 (979) 730-7048
Superintendent: Mr. Danny Massey
Chief Finance and Government Affairs Officer: Mrs. Rebecca Kelley
Audit Client Since 1984
ADA 11,362.450

Sweeny Independent School District
1310 Elm Street
Sweeny, Texas 77480 (979) 491-8090
Superintendent: Dr. Tori Hill
Executive Director of Business Services: Mrs. Amy Carter
Audit Client Since 1979
ADA 1,840.503

Columbia-Brazoria Independent School District
520 S. 16th Street
West Columbia, Texas 77486 (979) 799-1700
Superintendent: Steven Galloway
Director of Business Services: Mr. Jason Tracy
Audit Client Since 1971
ADA 2,807.599

Bay City Independent School District
520 7th Street
Bay City, Texas 77414 (979) 401-1000
Superintendent: Dr. Marshall Scott, III
Chief Financial Officer: Mr. Richard C. Johnson
Audit Client Since 2019
ADA 3,928.158

Van Vleck Independent School District
142 S. Fourth Street
Van Vleck, Texas 77482 (979) 245-8518
Superintendent: John R. O’Brien
Assistant Superintendent of Finance: Gayle Blackmon, CPA
Audit Client Since 2019
ADA 981.298
APPROACH TO THE AUDIT AND COSTS
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

PRESENTED BY
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS

OUTLINE OF AUDIT PLAN

Our approach to performing an audit is typically comprised of initial planning, initial fieldwork, (including compliance and internal control evaluations), year-end fieldwork and concluding procedures. The nature and extent of audit procedures cannot be determined until initial planning and internal control evaluation is completed. Our audit will be conducted in several phases. The majority of fieldwork will be performed on-site at the District’s Administration Building. Upon engagement, we would like to immediately begin working with the District’s Business Office to insure maximum utilization of the available resources of the District. We do not anticipate the need for any outside specialists and consultants to assist the firm’s staff members. Our audit fieldwork will be conducted in three phases as follows:

**Audit Planning – 40 hours**

Preparatory - Obtain permanent file documents; identify applicable FASB, GASB, AICPA pronouncements, or Texas Education Agency requirements; determine the extent of anticipated involvement of District personnel and the use of outside specialists (if necessary).

Determination of Audit Strategy - Update our understanding of the District; perform preliminary analytical review; develop information about the accounting system and control procedures (considering use of Firm software); develop information about both accounting and compliance administrative control procedures; perform an EDP controls review; evaluate the environmental factors and consider the existence of “sensitive” areas; preliminary assessment of control risk; identify the key audit areas; identify major federal financial assistance programs; determine the extent of anticipated sampling and non-sampling procedures for both financial and compliance; and determine the extent of use of the Firm's microcomputer software tools.

Substantive Procedures Before Balance Sheet Date - Normally we determine the extent of audit procedures that can effectively and efficiently be performed prior to balance sheet date.

Concluding Procedures - Assemble, prepare and appropriately communicate the audit plan. This includes selection of audit programs, tailoring procedures, and preparing supplemental programs. Develop a time budget.

Timeline - We anticipate beginning the audit planning process at the time of engagement with the District.

Assigned Staff - Wade Whitlow and Katie Cadenhead will be assigned with completing the audit planning.

**Introductory Field Work Procedures – 235 hours**

General Ledger - Test opening general ledger balances; obtain an understanding of sources of entry into the general ledger and perform "walk-through" procedures; test controls over general ledger entries; and review adjusting journal entries.
REQUEST FOR QUALIFICATIONS #20-0319-01
AUDITING SERVICES
PEARLAND INDEPENDENT SCHOOL DISTRICT

PRESENTED BY
KM&L, LLC
CERTIFIED PUBLIC ACCOUNTANTS

OUTLINE OF AUDIT PLAN - Continued

Introductory Field Work Procedures - Continued

Accounting Systems, Control and Compliance Procedures - Obtain reasonable assurance that the books of original entry are mathematically accurate; perform "walk-through" procedures for each significant transaction cycle and compliance requirements; test compliance requirements; test "key" controls to be relied upon for each significant transaction cycle using sampling techniques and reevaluate assessed risk. This will require assistance from the District’s personnel in providing evidence supporting transactions and controls being tested (i.e. pulling files, invoices, etc.)

Concluding Procedures - Identify reportable conditions, compliance findings, and advisory comments; review minutes; perform management inquiries regarding irregularities and illegal acts, litigation, claims and assessments, and unusual and related party transactions.

Timeline - We anticipate beginning the interim fieldwork approximately the week of May 18, 2020 for three to four days, as the District’s schedule will allow.

Assigned Staff - Wade Whitlow, Beronica Palomares, Katie Cadenhead, Jenna Coulter and Briana Faas will be assigned with completing the introductory fieldwork procedures.

Concluding Field Work Procedures – 90 hours

Balance Sheet Procedures - Determine that balance sheet amounts are accurate, properly classified, and properly disclosed through confirmation, inspection, and other substantive audit procedures. This will require assistance from the District’s personnel in preparing, ahead of fieldwork, many or all the schedules contained in Attachment B of the Request for Qualifications.

Revenue, Expenditures and Expenses Procedures - Determine the use of proper accounting methods; determine that revenue, expenditures and expenses are applicable to the current accounting period, are recorded in the proper funds, and are properly classified and adequately described through analytical and other substantive audit procedures.

Budget Procedures - Determine that the original budget and all amendments have been properly approved; determine whether the budget has been exceeded and whether this constitutes violation of law.

Concluding Procedures - Evaluate significance of audit differences; perform final analytical procedures; perform updating procedures including the work of any internal, governmental and regulatory auditors; obtain attorney responses; perform subsequent event procedures; obtain representation letters; make required communications with management and board of trustees; and issue audit report and financial statements.
Concluding Field Work Procedures - Continued

Timeline - We anticipate beginning the year-end fieldwork approximately the week of September 14, 2020 for four to five days, as the District's schedule will allow. The exit conference with management will be met on or before October 23, 2020 and the presentation to the Board of Trustees will be made at the regularly scheduled November 2020 meeting.

Assigned Staff - Wade Whitlow, Beronica Palomares, Katie Cadenhead, Jenna Coulter and Briana Faas will be assigned with completing the concluding fieldwork procedures. Wade Whitlow will be present for the exit conference and the Board of Trustees presentation.

The audit plan, as described above, represents a very condensed summary of our preliminary audit plan. This plan is subject to alteration depending on the facts and circumstances encountered during the conduct of the audit. However, we do not anticipate any circumstances that would require a significant deviation from this plan.

Further, conduct of certain procedures within the three phases will be performed concurrently to maximize the efficient conduct of the audit.

In a multiyear contract, our basic approach remains as described above, with increased focus on efficiency, coordinated timing with the District’s personnel, and development of a beneficial working relationship.
STAFF ASSIGNED TO THE ENGAGEMENT ESTIMATED HOURS

The following is a listing of the staff that will be assigned to perform this engagement, along with their title, qualifications, and estimated time on the engagement.

<table>
<thead>
<tr>
<th>ACCOUNTANT / CLASSIFICATION</th>
<th>QUALIFICATIONS</th>
<th>ESTIMATED TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wade E. Whitlow, CPA Audit Partner</td>
<td>CPA with Twelve years (twelve years of governmental accounting and auditing) experience.</td>
<td>95</td>
</tr>
<tr>
<td>Lijie Liu, CPA ECQR</td>
<td>CPA with Twenty-one years (thirteen years of governmental accounting and auditing) experience.</td>
<td>3</td>
</tr>
<tr>
<td>Senior and Staff Accountant(s)</td>
<td>247</td>
<td></td>
</tr>
<tr>
<td>Office Professional (Clerical)</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td><strong>Total Estimated Hours</strong></td>
<td><strong>365</strong></td>
<td></td>
</tr>
</tbody>
</table>

It has been our practice to rotate personnel below the level of audit partner, especially during our internal control and administrative procedure evaluations performed during our interim audit fieldwork. We believe that this eliminates presumptions that might occur when the same staff performs the same procedures on the same client year after year. Should scheduling requirements impose a need to substitute or add any personnel, the skills and experience level of replacements will be commensurate with the requirements of the engagement. A continuity of personnel will be maintained in subsequent engagements; however, duties will be rotated to comply with our Quality Control Procedures, as explained above.
ADDITIONAL DATA
KM&L, LLC has experience in assisting audit clients prepare their Comprehensive Annual Financial Reports for review under the Certificate of Achievement for both the Government Finance Officers Association of the United States and Canada, and the Association of School Business Officials. Further, the firm currently serves as external auditor for six clients that received recognition under the GFOA Certificate of Excellence program.

Pearland Independent School District, Matagorda County, Brazoria County, Johnson County, Port Freeport, and the City of Lake Jackson hold the Certificate of Excellence for their 2018 Comprehensive Annual Financial Reports and we are currently working with them on completion of their 2019 reports to the Government Finance Officers Association for review.

The Certificate of Excellence program is a lofty goal, which requires additional effort on the part of the governmental entity and its audit firm. We feel that we possess the required experience to assist our clients in this worthwhile endeavor.
An Open Letter to Our Clients:

The following is a discussion of certain of our Firm's Client Service Concepts. We have found that explanation of these concepts helps to clarify our services and enhances our ability to work more closely with you. Moreover, although certain of these concepts may involve services you have not engaged us to perform, this discussion may help to clarify future engagements.

Accounting and Auditing

Responsibilities

We will use our skills as accountants and auditors on your behalf and are responsible for performing such work with due professional care within the framework of our professional standards. However, as management of the District, you are necessarily more familiar with its operations, its personnel and the reality underlying its books and records. Accordingly, your management will remain primarily responsible for the data and information contained in the financial statements, as well as for the evaluation of the capability and integrity of the District's personnel and the maintenance of adequate accounting records and internal controls for safeguarding the District's assets. As we near completion of our audit work, we will ask you to carefully review the financial statements and confirm to us in writing the important representations they contain, which we will rely upon. Therefore, if there is anything in those statements that is not completely clear to you, please be sure to question us until you are satisfied.

Issuance of Reports

When we report upon your financial statements or other financial data, our exercise of professional due care includes important processes wherein we review our own work. When our work has been completed, our findings will be presented to you in a formal report. Accordingly, although we may sometimes make a pencil or draft copy of our report available to you as a courtesy, those findings are not to be relied upon or disseminated until our completed formal report is issued.

Other Information in Documents Containing Financial Statements

The inclusion of our reports in documents containing information in addition to the financial statements and our reports thereon (e.g., regulatory filings, offering circular, etc.) may require us to perform additional procedures to fulfill our professional or legal responsibilities. Accordingly, our reports should not be used for any such purposes without our consent. In addition, to avoid unnecessary delay or misunderstanding, it is important that you give us timely notice of your intention to issue any such document.
Concepts Which Pertain To All Services

**Timeliness**

We not only aim to perform our work in keeping with the highest professional standards, but we also expect our work to be conducted efficiently and completed on time. We plan our engagements to make sure we do this, but because of circumstances beyond our control, and often beyond yours as well, this is not always possible. When situations arise when it appears there will be delays or we must do additional work, our people are instructed to inform you promptly. We believe you should be made aware of any matter that may impact our service or fees and given the opportunity to help resolve any problems which arise.

**Supervision of Your Personnel**

When called for by our engagement, we would be pleased to provide your personnel with appropriate guidance and assistance. For example, we might provide certain record keeping or financial reporting instructions to your accounting staff. However, we are sure you understand that we cannot be responsible for the day-to-day supervision of your personnel or for ensuring that such personnel fulfill their assigned responsibilities. You, or someone on your staff, must exercise this responsibility.

**Independence**

One last point: to provide you with proper, unbiased and objective service, our professionals should be independent of your organization. This not only means that our people should not have any investment or other business dealings with your organization or personnel, but also, that they cannot accept gifts or other personal payments from you in appreciation for their services. Naturally, they are not to accept any commissions or other payments from any suppliers or other parties with whom you do business for having referred them to you. These rules are very important, and we not only ask your cooperation in applying them but request you to advise us if you observe anything that might indicate that these policies are not being followed.

We intend the name "KM&L, LLC" to stand for outstanding client service. We want you to be so pleased by our service that you will recommend us to your friends and business associates. If, however, any of our people do not adhere to the foregoing service concepts, or if our service does not please you for any other reason, please let us know. Feel free to call your account officer or the managing officer.

We would be pleased to answer any questions you might have about this discussion, or any other aspects of our client services.

Very truly yours,

The Members of KM&L, LLC
<table>
<thead>
<tr>
<th>Item</th>
<th>Criteria</th>
<th>Weight</th>
<th>Carr, Riggs</th>
<th>KM&amp;L</th>
<th>Patillo</th>
<th>Weaver</th>
<th>Tidwell</th>
<th>Whitley</th>
<th>Penn</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Technical Experience</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. Auditing experience in Texas public schools</td>
<td>15.00</td>
<td>11.67</td>
<td>14.33</td>
<td>13.00</td>
<td>15.00</td>
<td>15.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Auditing experience in government entities</td>
<td>5.00</td>
<td>3.67</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Characteristics of the staff, including consultants, assigned to the audit:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. Size/structure of the firm, including audit staff positions</td>
<td>5.00</td>
<td>4.33</td>
<td>4.33</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Qualifications of supervisory personnel, consultants, and the field audit team; education, including continuing education courses taken during the past two years; and years and type of experience</td>
<td>25.00</td>
<td>22.67</td>
<td>25.00</td>
<td>23.33</td>
<td>25.00</td>
<td>25.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>General direction and supervision to be exercised over the audit team by the firm’s management personnel</td>
<td>10.00</td>
<td>9.33</td>
<td>10.00</td>
<td>8.33</td>
<td>10.00</td>
<td>10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Quality of Vendor’s products/services Clear understanding of the work to be performed; comprehensiveness of the audit work plan and extent to which the products/services meet Pearland ISD’s needs</td>
<td>15.00</td>
<td>13.33</td>
<td>15.00</td>
<td>13.33</td>
<td>14.67</td>
<td>15.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Realistic time estimate of each major segment of the work plan and estimated number of hours for each staff level including consultants assigned</td>
<td>15.00</td>
<td>12.67</td>
<td>15.00</td>
<td>12.00</td>
<td>15.00</td>
<td>14.67</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Past experience with Pearland ISD or other school districts</td>
<td>10.00</td>
<td>6.67</td>
<td>10.00</td>
<td>8.00</td>
<td>8.67</td>
<td>8.67</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>100.00</td>
<td>84.33</td>
<td>98.67</td>
<td>88.00</td>
<td>98.33</td>
<td>98.33</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Oral Interview</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td>115.00</td>
<td>113.67</td>
<td>111.33</td>
<td>112.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

April 14, 2020 Agenda Item

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Product/Service</th>
<th>Fund</th>
<th>Procurement Method/ Contract Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kennemer, Masters, and Lundford, LLC</td>
<td>Auditing</td>
<td>199</td>
<td>RFQ# 20-0319-01 Auditing Services</td>
</tr>
</tbody>
</table>

Neither the Purchasing Director, Lytrina Bob, the Director of Accounting, Thu Pham, the Director of Budget and Compliance, Yvette Rogers, nor the Chief Financial Officer, Jorgannie Carter have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the aforementioned purchase.

Lytrina Bob  
Director of Purchasing

Thu Pham  
Director of Accounting

Yvette Rogers  
Director of Budget and Compliance

Jorgannie Carter  
Chief Financial Officer

Date  
4/7/2020

Date  
04-07-2020

Date  
04-07-2020

Date  
4/7/2020
Meeting Date: April 14, 2020

<table>
<thead>
<tr>
<th>Meeting Type</th>
<th>Agenda Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Regular Meeting</td>
<td>☑ Public Hearing</td>
</tr>
<tr>
<td>☒ Special Meeting/Workshop</td>
<td>☑ Open Session</td>
</tr>
<tr>
<td>☐ Hearing</td>
<td>☑ Executive Session</td>
</tr>
<tr>
<td></td>
<td>☐ Recognition</td>
</tr>
</tbody>
</table>

Date Submitted: April 8, 2020

Subject: Approve Authorized Investment Brokers/Dealers

Executive Summary: The Public Funds Investment Act, Texas Government Code section 2256.025, states that the Board shall annually revise or adopt a list of qualified brokers/dealers that are authorized to engage in investment transactions with the District. Furthermore, it specifies that a qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument acknowledging receipt and review of the district’s investment policy and acknowledging implementation of reasonable procedures and controls to preclude from investment transactions that are not authorized by the district’s investment policy.

Administration has received acknowledgment and recommends continuing utilizing the following Governmental Investment Pools in order to provide the district with investment options that emphasize safety, liquidity, and diversity as outlined in the District’s Investment Policy:

- TexPool Local Government Investment Pool and Federated Investment Counseling
- TexasTERM Local Government Investment Pool
- Texas Class / Public Trust Advisors LLC

See attached certifications.

Associated District Goal: Strategic Goal 4.1 Maximize funding to design a budget that ensures a strong financial position.

Fiscal Impact:

<table>
<thead>
<tr>
<th>Cost:</th>
<th>Funding Source:</th>
<th>Fiscal Year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ No Fiscal Impact</td>
<td>☐ General Fund</td>
<td>Amendment Required?</td>
</tr>
<tr>
<td>☐ Recurring</td>
<td>☐ Grant Funds</td>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ One-Time</td>
<td>☐ Other Funds (Specify)</td>
<td>☒ No</td>
</tr>
</tbody>
</table>

Superintendent's Recommendation: That the Board approves the proposed list of investment brokers/dealers as presented.

Department Submitting: Business Office  
Requested By: Yvette Rogers

Cabinet Member's Approval: Jorgannie Carter

Board Approval Required: ☒ Yes  ☐ No
TEXAS PUBLIC FUNDS INVESTMENT ACT
ACKNOWLEDGEMENT AND CERTIFICATION
OF INVESTMENT POLICIES

This Acknowledgement and Certification is executed on behalf of the Texas Local Government Investment Pools, TexPool and TexPool Prime (collectively, “TexPool”), and Federated Investment Counseling, as investment adviser to TexPool (“Adviser”), pursuant to Section 2256.005(k), Texas Government Code, in connection with investment transactions conducted between the Pearland Independent School District (“Investing Entity”) and TexPool.

The undersigned, who is a qualified representative of both TexPool and Adviser (the “Qualified Representative”) hereby certifies on behalf of TexPool and Adviser that, as of the date of this letter:

(i.) The Qualified Representative is duly authorized to execute this Acknowledgment and Certification on behalf of TexPool and Adviser; and

(ii.) The Adviser has received and reviewed the Investing Entity’s investment policy (the “Policy”), and will provide a copy of such Policy to a representative of TexPool upon request; and

(iii.) TexPool and Adviser have implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Investing Entity and TexPool that are not authorized by the Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the Investing Entity’s entire portfolio or requires an interpretation of subjective investment standards.

TEXPOOL and TEXPOOL PRIME

Signature: Steven A. Friedman
Authorized Signatory

Date: March 10, 2020

FEDERATED INVESTMENT COUNSELING

Signature: Steven A. Friedman
Vice President

Date: March 10, 2020
March 16, 2020

Ms. Yvette Rogers, RTSBA
Director of Budget & Compliance
Pearland Independent School District
1928 N. Main St.
Pearland, TX 77581

Re: Pearland Independent School District Investment Policy

Dear Ms. Rogers:

Thank you for your interest in the Texas Cooperative Liquid Assets Securities System Trust (CLASS) program. This letter is to acknowledge that the Texas CLASS staff has received from you (the “Investor”) and reviewed the Investment Policy (described in (ii) below) and the form of resolution (the “Resolution”) proposed for adoption by your governing body (the “Governing Body”) approving the Investment Policy. According to the Resolution, the Investment Policy has been developed in accordance with the requirements of the Public Funds Investment Act, Texas Government Code, Chapter 2256 (the “Act”), and, upon adoption, will authorize you to deposit funds in Texas CLASS for investment by Texas CLASS. You also have represented to the undersigned that:

i. The Investment Officer named in the Resolution has been, or upon adoption of the Resolution will be, (a) duly designated by official action of the Governing Body to act as its Investment Officer pursuant to the Act, (b) vested with full power and authority under the Act and other applicable law (collectively, the “Authorized Investments Law”) to engage in investment activities on behalf of the Investor and to perform all obligations in connection therewith, and (c) duly authorized to execute this letter on behalf of the Investor for the purpose of confirming the representations of the Investor set forth herein;

ii. Pursuant to the Act, the Governing Body of the Investor has, or will upon approval of the Resolution have, duly adopted a written investment policy, including an investment strategy (as the same may be amended, the “Investment Policy”), and the Investment Officer (a) has furnished a true and correct copy of the Investment Policy to us and (b) will promptly notify us of any rescission of, or amendment to, the Investment Policy, provided that we shall be entitled to rely upon the most recent version of the Investment Policy furnished by the Investment Officer; and
iii. The Investor has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions with Texas CLASS, and prior to investing assets through the Texas CLASS program, the Investment Officer will determine that the contemplated investment is authorized under the Authorized Investments Law and is consistent with the Investment Policy.

Texas CLASS acknowledges that it has reviewed the investment policy of the above-named entity and has implemented reasonable procedures and controls in an effort to preclude investment transactions involving funds invested on behalf of Texas CLASS participants that are not authorized by the entity’s investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity’s entire portfolio or requires an interpretation of subjective investment standards. The Texas CLASS Program allows the purchase of investments that are authorized by the Act. Texas CLASS is committed to the high standards and level of service that participants expect in the investments of their funds.

The foregoing representations of the Investor are true and correct as of the date hereof.

Sincerely,

Stephen J Dixon
Director, Business Operations
Executive Summary: The purpose of this budget amendment is to adjust revenue and expenditures as a result of the Comptroller’s preliminary Property Value Study (PVS) audit results and other miscellaneous budget adjustments.

General Fund
The amendment to the General Fund includes the following:

- Revenue from local property taxes is expected to increase due to favorable adjusted taxable values and a projected collections rate of 98.3%; in addition, prior year tax collections are expected to exceed budgeted collections.

- Increase in interest earnings of $300,000.

- Projected Foundation School Program funding increase as follows:
  - The State Comptroller’s PVS audit reflects property values at $84.2 million less than originally forecasted, resulting in an increase in the state share of Tier I funding of $782,920.
  - An increase of $681,945 to miscellaneous Tier I allotments and $214,840 to Tier II funding due to a slight increase in enrollment as well as WADA.

- A prior-year settle-up payment of $154,068 for fiscal year 2016-17 due to positive results from a transportation route study.

- Adjusted miscellaneous functional expenditures due to position coding revisions and an increase in technology costs necessary to account for additional expenses incurred for remote working and instruction with no overall financial impact.

- Receipt of $418,264 from an outstanding FEMA claim from Hurricane Ike for damages experienced at the ESC building.

As a result of this budget amendment, the 2019-20 projected General Operating Fund is forecasted to have a positive net change in fund balance of $911,876.

Debt Service Fund
The amendment to the Debt Service Fund includes the following:

- Local revenues are projected to increase by $459,828 as follows:
  - Increase in current year property taxes of $339,828 (object 5811)
2019-2020 Fiscal Year Adjustments

<table>
<thead>
<tr>
<th>Description</th>
<th>Inc/ (Dec)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local property tax revenue increase (object 5711 by $774,515 for current year and object 5712 by $200,000 for prior year tax collections)</td>
<td>$974,515</td>
</tr>
<tr>
<td>Interest earnings increase (object 5742)</td>
<td>300,000</td>
</tr>
<tr>
<td>State funding increase to Foundation School Fund (object 5812)</td>
<td>1,679,705</td>
</tr>
<tr>
<td>2016-17 state funding settle-up due to transportation route study (object 5812)</td>
<td>154,068</td>
</tr>
<tr>
<td>Receipt of Hurricane Ike outstanding FEMA claim (transfer-in)</td>
<td>418,264</td>
</tr>
<tr>
<td><strong>Total Net Increase/(Decrease) in Estimated Revenues Over/(Under) Expenditures for the General Operating Fund</strong></td>
<td>$3,526,552</td>
</tr>
</tbody>
</table>

- Increase to prior year property tax collections of $40,000 (object 5812)
- Increase in interest earnings of $80,000 (object 5842)
- State funding from the Existing Debt Allotment is estimated to increase by $457,817 (object 5829).

As a result of this budget amendment, the 2019-20 projected Debt Service Fund revenues will exceed expenditures by $441,061.

Attached are the budget amendments for the General Operating Fund and Debt Service Fund adjusted to reflect the recommended changes by revenue object and expenditure function codes.

**Associated District Goal:** WCG #4 – Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the greater community.

**Fiscal Impact:**

<table>
<thead>
<tr>
<th>Cost:</th>
<th>Funding Source:</th>
<th>Fiscal Year:</th>
<th>Amendment Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ One-Time</td>
<td>☑ General Fund</td>
<td></td>
<td>☑ Yes</td>
</tr>
<tr>
<td>☐ Recurring</td>
<td>☐ Grant Funds</td>
<td></td>
<td>☐ No</td>
</tr>
<tr>
<td>☐ No Fiscal Impact</td>
<td>☑ Debt Service Fund</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Superintendent’s Recommendation:** That the Board approves Budget Amendment #4 as presented.

**Department Submitting:** Business Office

**Requested By:** Jorgannie Carter

**Cabinet Member’s Approval:** Jorgannie Carter

**Board Approval Required:** ☑ Yes ☐ No
## GENERAL OPERATING FUND

<table>
<thead>
<tr>
<th>Description</th>
<th>AMENDED BUDGET</th>
<th>PROPOSED AMENDMENTS</th>
<th>PROPOSED AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5700 Local and Intermediate Sources</td>
<td>$78,071,867</td>
<td>$1,274,515</td>
<td>$79,346,382</td>
</tr>
<tr>
<td>5800 State Program Revenue</td>
<td>101,767,579</td>
<td>1,833,773</td>
<td>103,601,352</td>
</tr>
<tr>
<td>5900 Federal Program Revenue</td>
<td>2,666,000</td>
<td></td>
<td>2,666,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>182,505,446</td>
<td>3,108,288</td>
<td>185,613,734</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 Instruction</td>
<td>105,373,188</td>
<td>105,373,188</td>
<td></td>
</tr>
<tr>
<td>12 Instructional Res. &amp; Media Svcs.</td>
<td>1,892,850</td>
<td>1,892,850</td>
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</tr>
<tr>
<td>13 Curriculum &amp; Staff Development</td>
<td>5,414,784</td>
<td>5,414,784</td>
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</tr>
<tr>
<td>21 Instructional Leadership</td>
<td>2,473,309</td>
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</tr>
<tr>
<td>23 School Leadership</td>
<td>11,945,007</td>
<td>20,000</td>
<td>11,965,007</td>
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<tr>
<td>31 Guidance &amp; Counseling</td>
<td>7,385,125</td>
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<tr>
<td>32 Social Work Services</td>
<td>646,591</td>
<td>50,000</td>
<td>696,591</td>
</tr>
<tr>
<td>33 Health Services</td>
<td>1,710,532</td>
<td>150,000</td>
<td>1,860,532</td>
</tr>
<tr>
<td>34 Student Transportation</td>
<td>7,406,490</td>
<td>(200,000)</td>
<td>7,206,490</td>
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<tr>
<td>36 Extra-Curricular Activities</td>
<td>4,522,223</td>
<td>200,000</td>
<td>4,722,223</td>
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<tr>
<td>41 General Administration</td>
<td>5,176,068</td>
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<tr>
<td>51 Plant Maintenance &amp; Operations</td>
<td>22,873,490</td>
<td>(350,000)</td>
<td>22,523,490</td>
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<tr>
<td>52 Security &amp; Monitoring Services</td>
<td>2,437,262</td>
<td>(70,000)</td>
<td>2,367,262</td>
</tr>
<tr>
<td>53 Data Processing Services</td>
<td>4,463,878</td>
<td>200,000</td>
<td>4,663,878</td>
</tr>
<tr>
<td>61 Community Service</td>
<td>13,525</td>
<td></td>
<td>13,525</td>
</tr>
<tr>
<td>81 Facilities Acquisition &amp; Construction</td>
<td>540,000</td>
<td></td>
<td>540,000</td>
</tr>
<tr>
<td>95 Payment to JJAEP</td>
<td>118,672</td>
<td></td>
<td>118,672</td>
</tr>
<tr>
<td>99 Other Intergovernmental Charges</td>
<td>727,128</td>
<td></td>
<td>727,128</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>185,120,122</td>
<td></td>
<td>185,120,122</td>
</tr>
<tr>
<td><strong>Other Financing Sources/(Uses)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Change in Fund Balance</strong></td>
<td>($2,614,676)</td>
<td>$3,526,552</td>
<td>$911,876</td>
</tr>
</tbody>
</table>
### PEARLAND INDEPENDENT SCHOOL DISTRICT
#### 2019-2020 PROPOSED BUDGET AMENDMENT #4
#### DEBT SERVICE FUND

<table>
<thead>
<tr>
<th></th>
<th>AMENDED BUDGET</th>
<th>APR. 2020 AMENDMENTS</th>
<th>PROPOSED AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5700 Local and Intermediate Sources</td>
<td>$33,643,283</td>
<td>$459,828</td>
<td>$34,103,111</td>
</tr>
<tr>
<td>5800 State Program Revenue</td>
<td>250,000</td>
<td>457,817</td>
<td>707,817</td>
</tr>
<tr>
<td>5900 Federal Program Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td>33,893,283</td>
<td>917,645</td>
<td>34,810,928</td>
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<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>71 Debt Service</td>
<td>34,369,867</td>
<td></td>
<td>34,369,867</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>34,369,867</td>
<td></td>
<td>34,369,867</td>
</tr>
<tr>
<td><strong>Revenues Over/(Under) Expenditures</strong></td>
<td>($476,584)</td>
<td>$917,645</td>
<td>$441,061</td>
</tr>
</tbody>
</table>


Meeting Date  April 14, 2020

Meeting Type  ☒ Regular Meeting  ☐ Special Meeting/Workshop  ☐ Hearing

Date Submitted:  April 7, 2020

Agenda Placement
☐ Public Hearing  ☒ Open Session  ☐ Executive Session  ☐ Recognition  ☐ Administrative Report  ☐ Consent Agenda  ☒ Regular Agenda  ☐ Information/Discussion

Subject:  Consider to Approve Additional Personnel

Executive Summary:  Administration is recommending the addition of 15 teacher positions for approval at the April 14th meeting.

The passing of HB3 included the requirement for school districts to offer a full day pre-kindergarten program for students who qualify. Ten and one half (10.5) classroom teacher positions are needed to meet this legislative requirement. Additionally, four and one half (4.5) teacher positions are needed to maintain our already high level of service for students with special needs and English language learners. While our overall student population remains contact, estimated full-day pre-kindergarten enrollment numbers and students who qualify for specialized services, require an increase in staffing.

For budgeting purposes, HRS used the teacher pay range control point of $59,000. The control point is the market value used to calculate the general pay increase for teachers.

Fifteen (15) Classroom Teachers- General Fund    $ 971,995

TOTAL BUDGET IMPACT FOR 2020-2021      $ 971,995

Associated District Goal: Goal 1- Pearland ISD will continue to make student academic performance its top priority, through the use of data, technology and differentiated instruction.

Fiscal Impact:

Cost:
☒ Recurring  ☐ One-Time  ☐ No Fiscal Impact

Funding Source:
☐ General Fund  ☐ Grant Funds  ☒ Other Funds (Specify)

Fiscal Year:
☐ Amendment Required?  ☒ Yes  ☐ No

Superintendent’s Recommendation:  That the board of trustees approve the recommendation of additional teaching positions for the 2020-2021 school year and subsequent years.
<table>
<thead>
<tr>
<th>Department Submitting:</th>
<th>Human Resources</th>
<th>Requested By:</th>
<th>Sundie Dahlkamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabinet Member’s Approval:</td>
<td>David Moody</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board Approval Required:</td>
<td>☒ Yes</td>
<td>☐ No</td>
<td></td>
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</tbody>
</table>
## Estimated Budget Impact Calculations

### Minimum Salary Estimate

<table>
<thead>
<tr>
<th>Days</th>
<th>Daily Rate</th>
<th>% of Day</th>
<th>Base Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>185</td>
<td>$318.92</td>
<td>100%</td>
<td>$59,000</td>
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</tbody>
</table>

### District Payroll and Benefits Estimate

<table>
<thead>
<tr>
<th>% Payroll</th>
<th>Total Salary</th>
<th>Total</th>
<th>Benefit Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.7%</td>
<td>$59,000</td>
<td>$2,773</td>
<td>$3,024</td>
</tr>
<tr>
<td>12</td>
<td>12</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Estimated Cost for One Position

$64,797

## Local Budget Impact

$971,955

---

* Control Point (teacher market value) for potential employee

** 4.7% additional employee payroll costs:
  - Medicare
  - Teacher Retirement/TRS-Care
  - Workers Compensation

*** Insurance Costs:
  - Basic Life Insurance
  - Medical Insurance

Human Resource Services - 3/5/2020
<table>
<thead>
<tr>
<th>PACKAGE</th>
<th>SCHOOLS</th>
<th>PROJECT BUDGET</th>
<th>PROJECTION</th>
<th>UNDER/(OVER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Dawson HS</td>
<td>$40,038,120</td>
<td>$28,876,626</td>
<td>$11,161,494</td>
</tr>
<tr>
<td></td>
<td>construction3</td>
<td>$35,410,916</td>
<td>$23,979,933</td>
<td>$11,430,923</td>
</tr>
<tr>
<td></td>
<td>soft costs4</td>
<td>$4,627,204</td>
<td>$4,896,633</td>
<td>$(269,429)</td>
</tr>
<tr>
<td>B</td>
<td></td>
<td>$41,211,824</td>
<td>$47,122,488</td>
<td>$(5,910,664)</td>
</tr>
<tr>
<td></td>
<td>construction</td>
<td>$37,500,211</td>
<td>$42,184,845</td>
<td>$(4,684,634)</td>
</tr>
<tr>
<td></td>
<td>soft costs</td>
<td>$3,711,613</td>
<td>$4,937,643</td>
<td>$(1,226,030)</td>
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<tr>
<td>C</td>
<td>Turner HS</td>
<td>$28,979,565</td>
<td>$25,640,554</td>
<td>$3,339,012</td>
</tr>
<tr>
<td></td>
<td>construction</td>
<td>$25,592,715</td>
<td>$21,799,166</td>
<td>$3,793,549</td>
</tr>
<tr>
<td></td>
<td>soft costs</td>
<td>$3,386,850</td>
<td>$3,841,388</td>
<td>$(454,538)</td>
</tr>
<tr>
<td>D</td>
<td>JHW, Sab, Jamison, JHE</td>
<td>$55,419,245</td>
<td>$50,922,322</td>
<td>$4,496,923</td>
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<tr>
<td></td>
<td>construction</td>
<td>$48,945,125</td>
<td>$45,764,276</td>
<td>$3,180,849</td>
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<tr>
<td></td>
<td>soft costs</td>
<td>$6,474,120</td>
<td>$5,158,046</td>
<td>$(1,316,074)</td>
</tr>
<tr>
<td>E</td>
<td>Rustic Oaks, Challenger, Shadycrest, Harris, Silverlake, Lawhon</td>
<td>$24,996,676</td>
<td>$23,559,143</td>
<td>$1,437,533</td>
</tr>
<tr>
<td></td>
<td>construction</td>
<td>$22,091,350</td>
<td>$21,443,101</td>
<td>$648,249</td>
</tr>
<tr>
<td></td>
<td>soft costs</td>
<td>$2,905,326</td>
<td>$2,116,042</td>
<td>$789,284</td>
</tr>
<tr>
<td>F</td>
<td>Security Upgrades at all campuses</td>
<td>$10,009,570</td>
<td>$7,249,908</td>
<td>$2,759,663</td>
</tr>
<tr>
<td></td>
<td>construction</td>
<td>$8,900,530</td>
<td>$5,635,939</td>
<td>$3,264,591</td>
</tr>
<tr>
<td></td>
<td>soft costs</td>
<td>$1,109,040</td>
<td>$1,613,969</td>
<td>$(504,929)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$17,041,854</td>
<td>$(17,041,854)</td>
<td></td>
</tr>
<tr>
<td>Added Projects</td>
<td>construction</td>
<td>$16,356,758</td>
<td>$(16,356,758)</td>
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</tr>
<tr>
<td></td>
<td>soft costs</td>
<td>$685,096</td>
<td>$(685,096)</td>
<td></td>
</tr>
<tr>
<td>Interest (estimated)</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I.T.</td>
<td></td>
<td>$19,345,000</td>
<td>$19,345,000</td>
<td>$-</td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td>$223,000,000</td>
<td>$219,757,894</td>
<td>$3,242,106</td>
</tr>
</tbody>
</table>

1. PROJECT BUDGET is the bond budget for construction costs + soft costs + contingencies
2. PROJECTION is the anticipated final project cost. It is based on GMP’s approved to date, plus estimates for remainder of work. It is subject to fluctuation as the design progresses and costs are better defined.
3. CONSTRUCTION is the total of GMP’s and other packages
4. SOFT COSTS include design fees, furniture, moveable equipment, A/V and IT equipment, and bond staff

*Includes estimated interest*
### Executive Summary
The attached Financial Statement Report is presented to provide a Fiscal Year 2019-2020 update as of the eight-month period ending February 29, 2020.

This report includes an Interim Statement of Revenues and Expenditures for all appropriated funds (e.g. General Fund, Food Service Fund, and Debt Service Fund) as well as an Analysis of Tax Revenue and Collections.

**General Fund** – For the first eight months of operations, revenues realized total 70% of budget while actual expenditures total 64% of budget. Actual payroll expenditures are in line with the budget at 65%; non-payroll expenditures are at 57% due to not including encumbrances and timing of major expenses that occur in latter months.

**Debt Service Fund** – Debt service payments occur twice during the year – an interest payment in August and an interest and principal payment in February; hence, 100% of the budget has been expended.

**Analysis of Tax Revenue and Collections** – Taxable values and Net Tax Levy as of February 29, 2020 have increased by 0.5% and 0.7%, respectively. Current year tax collections up to February 29, 2020 constitute 94% of the net levy and within the same rate when compared to last year.

No action is required on behalf of the school board.

**Associated District Goal:** WCG#4 – Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the greater community.

### Fiscal Impact

<table>
<thead>
<tr>
<th>Cost</th>
<th>Funding Source</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recurring</td>
<td>General Fund</td>
<td>Amendment Required?</td>
</tr>
<tr>
<td>One-Time</td>
<td>Grant Funds</td>
<td>☒ Yes</td>
</tr>
<tr>
<td>☒ No Fiscal Impact</td>
<td>Other Funds (Specify)</td>
<td>☒ No</td>
</tr>
<tr>
<td></td>
<td>☒ Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

### Superintendent’s Recommendation
N/A

### Department Submitting
Business Office

### Requested By
Thu Pham

### Cabinet Member’s Approval
Jorgannie Carter

### Board Approval Required
☐ Yes ☒ No
PEARLAND INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
Interim Statement of Revenues and Expenditures (Unaudited)  
February 29, 2020

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Adopted</th>
<th>Board Amended</th>
<th>YTD Actual</th>
<th>Remaining Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>5700 Local and Intermediate Sources</td>
<td>$79,554,626</td>
<td>$78,071,867</td>
<td>$77,160,765</td>
<td>$911,102</td>
<td>99%</td>
</tr>
<tr>
<td>5800 State Program Revenue</td>
<td>95,038,611</td>
<td>101,767,579</td>
<td>50,879,714</td>
<td>50,887,865</td>
<td>50%</td>
</tr>
<tr>
<td>5900 Federal Program Revenue</td>
<td>2,666,000</td>
<td>2,666,000</td>
<td>565,650</td>
<td>2,100,350</td>
<td>21%</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>$177,259,237</td>
<td>182,505,446</td>
<td>128,606,129</td>
<td>53,899,317</td>
<td>70%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures by Function</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Instruction</td>
<td>105,139,942</td>
<td>105,373,188</td>
<td>68,240,609</td>
<td>37,132,579</td>
<td>65%</td>
</tr>
<tr>
<td>12 Instructional Res. &amp; Media Svcs.</td>
<td>1,868,723</td>
<td>1,892,850</td>
<td>1,240,801</td>
<td>652,049</td>
<td>66%</td>
</tr>
<tr>
<td>13 Curriculum &amp; Staff Development</td>
<td>5,439,154</td>
<td>5,414,784</td>
<td>3,511,691</td>
<td>1,903,093</td>
<td>65%</td>
</tr>
<tr>
<td>21 Instructional Leadership</td>
<td>2,436,183</td>
<td>2,473,309</td>
<td>1,527,349</td>
<td>945,960</td>
<td>62%</td>
</tr>
<tr>
<td>23 School Leadership</td>
<td>11,828,617</td>
<td>11,945,007</td>
<td>7,811,765</td>
<td>4,133,242</td>
<td>65%</td>
</tr>
<tr>
<td>31 Guidance &amp; Counseling</td>
<td>6,505,721</td>
<td>7,385,125</td>
<td>4,821,844</td>
<td>2,563,281</td>
<td>65%</td>
</tr>
<tr>
<td>32 Social Work Services</td>
<td>659,489</td>
<td>646,591</td>
<td>403,617</td>
<td>242,974</td>
<td>62%</td>
</tr>
<tr>
<td>33 Health Services</td>
<td>1,773,607</td>
<td>1,710,532</td>
<td>1,170,180</td>
<td>540,352</td>
<td>68%</td>
</tr>
<tr>
<td>34 Student Transportation</td>
<td>7,712,138</td>
<td>7,406,490</td>
<td>4,420,238</td>
<td>2,986,252</td>
<td>60%</td>
</tr>
<tr>
<td>36 Extra-Curricular Activities</td>
<td>4,411,766</td>
<td>4,522,233</td>
<td>2,890,472</td>
<td>1,631,751</td>
<td>64%</td>
</tr>
<tr>
<td>41 General Administration</td>
<td>5,034,719</td>
<td>5,176,068</td>
<td>3,113,278</td>
<td>2,062,790</td>
<td>60%</td>
</tr>
<tr>
<td>51 Plant Maintenance &amp; Operations</td>
<td>22,916,987</td>
<td>22,873,490</td>
<td>13,572,917</td>
<td>9,300,573</td>
<td>59%</td>
</tr>
<tr>
<td>52 Security &amp; Monitoring Services</td>
<td>2,072,060</td>
<td>2,437,262</td>
<td>1,529,954</td>
<td>907,308</td>
<td>63%</td>
</tr>
<tr>
<td>53 Data Processing Services</td>
<td>4,402,139</td>
<td>4,463,878</td>
<td>3,275,648</td>
<td>1,188,230</td>
<td>73%</td>
</tr>
<tr>
<td>61 Community Service</td>
<td>12,850</td>
<td>13,525</td>
<td>8,056</td>
<td>5,469</td>
<td>60%</td>
</tr>
<tr>
<td>81 Capital Outlay</td>
<td>-</td>
<td>540,000</td>
<td>-</td>
<td>540,000</td>
<td>0%</td>
</tr>
<tr>
<td>95 Payment to JJAEP</td>
<td>118,672</td>
<td>118,672</td>
<td>34,000</td>
<td>84,672</td>
<td>29%</td>
</tr>
<tr>
<td>99 Other Intergovernmental Charges</td>
<td>727,128</td>
<td>727,128</td>
<td>478,996</td>
<td>248,132</td>
<td>66%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>183,059,895</td>
<td>185,120,122</td>
<td>118,051,416</td>
<td>67,068,706</td>
<td>64%</td>
</tr>
</tbody>
</table>

Revenues Over/(Under) Expenditures:  
(5,800,658)  (2,614,676)  10,554,713

Other Financing Sources/(Uses):  
                                      (8,348)

Net Change in Fund Balance:  
($5,800,658)  (2,614,676)  ($10,546,365)

Fund Balance as of 7/1/19:  
58,634,779

Estimated Fund Balance 6/30/20:  
56,020,103

Expenditures by Major Object  

<table>
<thead>
<tr>
<th>Expenditures by Major Object</th>
<th>Adopted</th>
<th>Board Amended</th>
<th>YTD Actual</th>
<th>Remaining Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>61XX Payroll</td>
<td>$157,838,209</td>
<td>$159,548,436</td>
<td>$103,498,007</td>
<td>$56,050,429</td>
<td>65%</td>
</tr>
<tr>
<td>62XX Contracted Services</td>
<td>13,262,121</td>
<td>13,262,121</td>
<td>7,531,787</td>
<td>5,730,334</td>
<td>57%</td>
</tr>
<tr>
<td>63XX Supplies and Materials</td>
<td>7,772,060</td>
<td>7,682,060</td>
<td>4,685,681</td>
<td>2,996,379</td>
<td>61%</td>
</tr>
<tr>
<td>64XX Other Operating Expenditures</td>
<td>3,715,605</td>
<td>3,715,605</td>
<td>2,300,361</td>
<td>1,415,244</td>
<td>62%</td>
</tr>
<tr>
<td>66XX Capital Outlay</td>
<td>471,900</td>
<td>911,900</td>
<td>35,580</td>
<td>876,320</td>
<td>4%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$183,059,895</td>
<td>$185,120,122</td>
<td>$118,051,416</td>
<td>$67,068,706</td>
<td>64%</td>
</tr>
</tbody>
</table>
## PEARLAND INDEPENDENT SCHOOL DISTRICT
### FOOD SERVICE FUND
#### Interim Statement of Revenues and Expenditures (Unaudited)
February 29, 2020

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Adopted</th>
<th>Amended</th>
<th>YTD</th>
<th>Remaining</th>
<th>Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>5700 Local and Intermediate Sources</td>
<td>$5,209,850</td>
<td>$5,209,850</td>
<td>$3,468,686</td>
<td>$1,741,164</td>
<td>67%</td>
<td></td>
</tr>
<tr>
<td>5800 State Program Revenue</td>
<td>268,000</td>
<td>302,773</td>
<td>149,583</td>
<td>153,190</td>
<td>49%</td>
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</tr>
<tr>
<td>5900 Federal Program Revenue</td>
<td>4,627,000</td>
<td>4,627,000</td>
<td>2,727,511</td>
<td>1,899,489</td>
<td>59%</td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td>10,104,850</td>
<td>10,139,623</td>
<td>6,345,780</td>
<td>3,793,843</td>
<td>63%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures by Function</th>
<th>Adopted</th>
<th>Amended</th>
<th>YTD</th>
<th>Remaining</th>
<th>Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>35 Food Service</td>
<td>10,104,850</td>
<td>10,301,956</td>
<td>6,543,469</td>
<td>3,758,487</td>
<td>64%</td>
<td></td>
</tr>
<tr>
<td>81 Capital Outlay</td>
<td>323,167</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>10,104,850</td>
<td>10,625,123</td>
<td>6,543,469</td>
<td>3,758,487</td>
<td>62%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Revenues Over/(Under) Expenditures</th>
<th>Adopted</th>
<th>Amended</th>
<th>YTD</th>
<th>Remaining</th>
<th>Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>(485,500)</td>
<td>(197,689)</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Financing Sources/(Uses)</th>
<th>Adopted</th>
<th>Amended</th>
<th>YTD</th>
<th>Remaining</th>
<th>Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance as of 7/1/19</td>
<td>3,179,646</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Estimated Fund Balance 6/30/20 | | | | | | $2,694,146 |

<table>
<thead>
<tr>
<th>Expenditures by Major Object</th>
<th>Adopted</th>
<th>Amended</th>
<th>YTD</th>
<th>Remaining</th>
<th>Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>61XX Payroll</td>
<td>$4,037,700</td>
<td>$4,037,700</td>
<td>$2,597,891</td>
<td>$1,439,809</td>
<td>64%</td>
<td></td>
</tr>
<tr>
<td>62XX Contracted Services</td>
<td>101,300</td>
<td>136,073</td>
<td>44,005</td>
<td>92,068</td>
<td>32%</td>
<td></td>
</tr>
<tr>
<td>63XX Supplies and Materials</td>
<td>5,789,000</td>
<td>5,789,000</td>
<td>3,648,615</td>
<td>2,140,385</td>
<td>63%</td>
<td></td>
</tr>
<tr>
<td>64XX Other Operating Expenditures</td>
<td>16,850</td>
<td>16,850</td>
<td>7,668</td>
<td>9,182</td>
<td>46%</td>
<td></td>
</tr>
<tr>
<td>66XX Capital Outlay</td>
<td>160,000</td>
<td>645,500</td>
<td>245,291</td>
<td>400,209</td>
<td>38%</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$10,104,850</td>
<td>$10,625,123</td>
<td>$6,543,469</td>
<td>$4,081,654</td>
<td>62%</td>
<td></td>
</tr>
</tbody>
</table>
PEARLAND INDEPENDENT SCHOOL DISTRICT  
DEBT SERVICE FUND  
Interim Statement of Revenues and Expenditures (Unaudited)  
February 29, 2020

<table>
<thead>
<tr>
<th></th>
<th>Adopted</th>
<th>Board Amended</th>
<th>YTD Actual</th>
<th>Remaining Budget</th>
<th>Percent Realized/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5700 Local and Intermediate Sources</td>
<td>$31,580,168</td>
<td>$33,643,283</td>
<td>$33,295,898</td>
<td>$347,385</td>
<td>99%</td>
</tr>
<tr>
<td>5800 State Program Revenue</td>
<td>250,000</td>
<td>250,000</td>
<td>696,142</td>
<td>(446,142)</td>
<td>278%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>31,830,168</td>
<td>33,893,283</td>
<td>33,992,040</td>
<td>(98,757)</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Expenditures by Function</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>71 Debt Service</td>
<td>34,369,867</td>
<td>34,369,867</td>
<td>34,269,888</td>
<td>99,979</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>34,369,867</td>
<td>34,369,867</td>
<td>34,269,888</td>
<td>99,979</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Revenues Over/(Under) Expenditures</strong></td>
<td>(2,539,699)</td>
<td>(476,584)</td>
<td>(277,848)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Financing Sources/(Uses)</strong></td>
<td>1,382,052</td>
<td>1,382,052</td>
<td>224,933</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Change in Fund Balance</strong></td>
<td>($1,157,647)</td>
<td>905,468</td>
<td>($52,915)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Balance as of 7/1/19</strong></td>
<td>$23,683,089</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated Fund Balance 6/30/20</strong></td>
<td>$24,588,557</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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<td><strong>Expenditures by Major Object</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>65XX Debt Service</td>
<td>$34,369,867</td>
<td>$34,369,867</td>
<td>$34,269,888</td>
<td>$99,979</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$34,369,867</td>
<td>$34,369,867</td>
<td>$34,269,888</td>
<td>$99,979</td>
<td>100%</td>
</tr>
</tbody>
</table>
PEARLAND INDEPENDENT SCHOOL DISTRICT
ANALYSIS OF TAX REVENUE & COLLECTIONS
As of February 29, 2020

**TAX RATE**

<table>
<thead>
<tr>
<th>Maintenance &amp; Operations (M&amp;O)</th>
<th>$0.9700</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest &amp; Sinking (I&amp;S)</td>
<td>0.4256</td>
</tr>
<tr>
<td><strong>Total Tax Rate</strong></td>
<td>$1.3956</td>
</tr>
</tbody>
</table>

**TAXABLE VALUES & TAX LEVY**

<table>
<thead>
<tr>
<th></th>
<th>Certified</th>
<th>Adjusted</th>
<th>% Inc/(Dec)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Certified Taxable Value</strong></td>
<td>$8,048,492,813</td>
<td>$8,048,492,813</td>
<td></td>
</tr>
<tr>
<td><strong>Adjustments</strong></td>
<td>177,007,187 *</td>
<td>220,596,118</td>
<td></td>
</tr>
<tr>
<td><strong>Adjusted Taxable Value</strong></td>
<td>$8,225,500,000</td>
<td>$8,269,088,931</td>
<td>0.5%</td>
</tr>
</tbody>
</table>

**Tax Levy**

| Subtotal (/100 * Tax Rate) | $114,795,078 | $115,403,405 |
| Less: Over Age 65 and/or Frozen | -4,185,972 * | -4,026,780 |
| **Net Tax Levy**           | $110,609,106 | $111,376,625 | 0.7%        |

*Estimated for Budget Purposes*

**PROPERTY TAX REVENUE**

<table>
<thead>
<tr>
<th></th>
<th>Budgeted</th>
<th>YTD Collected</th>
<th>% Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>199 - Current Year Collections</td>
<td>$75,340,367</td>
<td>$72,898,101</td>
<td>97%</td>
</tr>
<tr>
<td>199 - Prior Year Collections</td>
<td>700,000</td>
<td>735,556</td>
<td>105%</td>
</tr>
<tr>
<td><strong>Total - General Fund</strong></td>
<td>76,040,367</td>
<td>73,633,657</td>
<td>97%</td>
</tr>
<tr>
<td><strong>Debt Service Fund</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>599 - Current Year Collections</td>
<td>33,056,557</td>
<td>31,984,981</td>
<td>97%</td>
</tr>
<tr>
<td>599 - Prior Year Actual Collections</td>
<td>280,000</td>
<td>322,735</td>
<td>115%</td>
</tr>
<tr>
<td><strong>Total - Debt Service Fund</strong></td>
<td>33,336,557</td>
<td>32,307,716</td>
<td>97%</td>
</tr>
<tr>
<td><strong>Total - All Funds</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Current Year Collections</td>
<td>108,396,924</td>
<td>104,883,082</td>
<td>97%</td>
</tr>
<tr>
<td>Total Prior Year Collections</td>
<td>980,000</td>
<td>1,058,291</td>
<td>108%</td>
</tr>
<tr>
<td><strong>Total - All Funds</strong></td>
<td>$109,376,924</td>
<td>$105,941,373</td>
<td>97%</td>
</tr>
</tbody>
</table>

**Percent of Total Tax Levy Collected as of February 29, 2020**

| FY 2019-20 | 98.00% | 94.17% |
| FY 2018-19 |        | 94.22% |
**Board of Trustees**  
**Agenda Item Information**  

---

**Meeting Date:** April 14, 2020  
**Meeting Type**  
☑ Regular Meeting  
☐ Special Meeting/Workshop  
☐ Hearing  
**Date Submitted:** March 5, 2020  

**Agenda Placement**  
☐ Public Hearing  
☒ Open Session  
☐ Executive Session  
☐ Recognition  
☒ Administrative Report  
☐ Consent Agenda  
☐ Regular Agenda  
☐ Information/Discussion  

**Subject:** Report on School District Matters Associated with the Covid-19 Pandemic  

**Executive Summary:**

Realizing that developments with regard to the pandemic are occurring on a daily basis, the superintendent will update the Board on related matters during this board teleconference meeting.

Since updates are posted on a daily basis on the district’s website and social media platforms, those items will not be repeated at length here. We urge everyone to keep abreast of developments through those avenues – as well as through information provided by the CDC and federal/state/county/city authorities.

Among the items the Superintendent will brief the Board on are the following:

- Impact on various student/staff activities normally slated for May 2020.
- Initial information received with regard to current year budget reimbursements from the federal and state agencies – and confirmation of a budget workshop for April 28.
- Update on Food Distributions to needy students
- Update on Technology/Hot Spot distributions to students/families without access.
- Update on Distance Learning efforts underway – including grading provisions.
- Update on facilities maintenance and on construction projects previously underway.
- Restricted access to facilities by district employees, parents, and students
- Update on teacher/staff appraisal decisions for 2019-2020 school year.

**Associated District Goal(s):** All Four goals are impacted.

**Fiscal Impact:**  
**Cost:** See budget amendment.  
☐ Recurring  
☐ One-Time  
☐ No Fiscal Impact  

**Funding Source:**  
☒ General Fund  
☒ Grant Funds  
☐ Other Funds (Specify)  

**Fiscal Year:**  
Amendment Required?  
☒ Yes  
☐ No

**Superintendent’s Recommendation:** Trustees are encouraged to ask questions related to this report.

**Department Submitting:** Superintendent  
**Requested By:** Superintendent
<table>
<thead>
<tr>
<th>Cabinet Member’s Approval:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Approval Required:</td>
<td>☒No</td>
</tr>
</tbody>
</table>