Date (Month Day, Year)

Dear Ms./Mrs./Mr. Last Name,

Body Paragraph 1 – Introduce yourself. Explain who you are and what makes you “You”. Include things you enjoy, things that annoy you, or things that make you stand out from others.

Body Paragraph 2 – Explain your experiences in Writing (from previous years). Were you successful; did you have challenges; did you enjoy the class?

Body Paragraph 3 – Express what value you will bring to the learning environment.

Closing (Sincerely...),

Signature

Your Name (Printed)