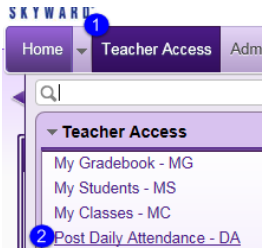


Seating Chart Assignment – Attendance

<ol style="list-style-type: none"> 1. Teacher Access. 2. Post Daily Attendance. 																																														
<ol style="list-style-type: none"> 3. Choose View by Class. 4. Click on the Assign Seats link. 	<p style="text-align: center;">Attendance for Wednesday, June 20, 2018</p> <p>Classes: <input checked="" type="radio"/> All <input type="radio"/> Current <input type="radio"/> Meeting Today View: <input checked="" type="radio"/> Class <input type="radio"/> Period</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #e6e6fa;"> <th>Dept</th> <th>Subject</th> <th>Terms</th> <th>Period</th> <th>Days</th> <th>Meel</th> <th>Class</th> <th>Description</th> <th>Attendance Options</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>1 - 2</td> <td>0</td> <td>MTWRF</td> <td></td> <td>00001A / 056</td> <td>HOMEROOM</td> <td>By Name By Seating Chart Assign Seats</td> </tr> <tr> <td>14</td> <td>14</td> <td>3 - 4</td> <td>0</td> <td>MTWRF</td> <td></td> <td>00001B / 056</td> <td>HOMEROOM</td> <td>By Name By Seating Chart Assign Seats</td> </tr> <tr> <td>01</td> <td>01</td> <td>1 - 2</td> <td>2</td> <td>MTWRF</td> <td></td> <td>01200A / 001</td> <td>ENGLISH 2</td> <td>By Name By Seating Chart Assign Seats</td> </tr> <tr> <td>01</td> <td>01</td> <td>3 - 4</td> <td>2</td> <td>MTWRF</td> <td></td> <td>01200B / 001</td> <td>ENGLISH 2</td> <td>By Name By Seating Chart Assign Seats</td> </tr> </tbody> </table>	Dept	Subject	Terms	Period	Days	Meel	Class	Description	Attendance Options	14	14	1 - 2	0	MTWRF		00001A / 056	HOMEROOM	By Name By Seating Chart Assign Seats	14	14	3 - 4	0	MTWRF		00001B / 056	HOMEROOM	By Name By Seating Chart Assign Seats	01	01	1 - 2	2	MTWRF		01200A / 001	ENGLISH 2	By Name By Seating Chart Assign Seats	01	01	3 - 4	2	MTWRF		01200B / 001	ENGLISH 2	By Name By Seating Chart Assign Seats
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<ol style="list-style-type: none"> 5. If student pictures are not displayed, click on the Show Pictures link. 	<p style="background-color: #e6e6fa; padding: 5px;">Assign Seats</p> <p>Number of Rows: <input type="text" value="4"/> <input type="button" value="Refresh"/> <input type="button" value="Save"/> Number of Seats Per Row: <input type="text" value="6"/> <input type="button" value="Undo"/> <input type="button" value="Back"/></p> <p>Show Pictures Clear Seating Chart</p> <table style="width: 100%; text-align: center;"> <tr> <td style="width: 20%;">Vincent <input type="button" value="Select"/></td> <td style="width: 20%;">Valerie <input type="button" value="Select"/></td> <td style="width: 20%;">Evan <input type="button" value="Select"/></td> <td style="width: 20%;">Toluwalogo <input type="button" value="Select"/></td> <td style="width: 20%;">Yazmin <input type="button" value="Select"/></td> </tr> </table>	Vincent <input type="button" value="Select"/>	Valerie <input type="button" value="Select"/>	Evan <input type="button" value="Select"/>	Toluwalogo <input type="button" value="Select"/>	Yazmin <input type="button" value="Select"/>																																								
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<ol style="list-style-type: none"> 6. Set up the number of Rows and Seats per Row needed. 7. Click Refresh 8. To move a Student from one seat to another location click on the Select tab. 9. Either Swap with another student or click on the Fill Seat tab. 10. Clicking on the actual picture of the student will take you to the student's Profile page. 11. Once you are satisfied with your setup, click Save. 	<p>Number of Rows: <input type="text" value="6"/> <input type="button" value="Refresh"/> <input type="button" value="Save"/> Number of Seats Per Row: <input type="text" value="6"/> <input type="button" value="Undo"/> <input type="button" value="Back"/></p> <p>Hide Pictures Clear Seating Chart</p> <table style="width: 100%; text-align: center;"> <tr> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> </tr> <tr> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"><input type="button" value="Fill Seat"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> <td style="width: 20%;"> <input type="button" value="Select"/></td> </tr> </table>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>	<input type="button" value="Fill Seat"/>	 <input type="button" value="Select"/>	 <input type="button" value="Select"/>																																	
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<p>You may print the Seating Chart by right clicking and choosing Print or Print Preview.</p>																																														